



## South Salt Lake City Council Work Meeting Agenda

Public notice is hereby given that the **South Salt Lake City Council** will hold a Work Meeting on **Wednesday, January 14, 2026** in the City Council Chambers, 220 East Morris Avenue, Suite 200, commencing at **6:00 p.m.**, or as soon thereafter as possible.

**To watch the meeting live click the link below to join:**

<https://zoom.us/j/93438486912>

Watch recorded City Council meetings at: [youtube.com/@SouthSaltLakeCity](https://youtube.com/@SouthSaltLakeCity)

Conducting: Council Chair Bynum

### Matters for Discussion:

1. Elect 2026 Council Chair & Vice Chair
2. Affordable Housing Presentation
3. Aqui2194 Presentation & Code Amendment Review
4. Fire Department Annual Report
5. Urban Forest Inventory & Canopy Study Presentation
6. Discussion – An Ordinance of the South Salt Lake City Council Amending Chapter 12.30 and Chapter 13.74 of the South Salt Lake City Municipal Code Updating Definitions and Making Technical Changes

City Council  
Steve Lyon  
Tereza Bagdasarova  
Chief Addison  
Sharen Hauri  
Jenny Diersen

### Adjourn

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SSLC.GOV

Posted January 9, 2026

Those needing auxiliary communicative aids or other services for this meeting should contact Ariel Andrus at 801-483-6019, giving at least 24 hours' notice.

In accordance with State Statute and Council Policy, one or more Council Members may be connected electronically.

Have a question or concern? Call the connect line 801-464-6757 or email [connect@sslc.gov](mailto:connect@sslc.gov)

# SOUTH SALT LAKE CITY ON THE MOVE

South Salt Lake  
Housing Update 01-14-2026

1. Review Existing Policy Direction
2. Progress Update
3. Review Next Steps



# Introductions

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**Carin Crowe, CEO**  
Habitat for Humanity Greater  
Salt Lake Region



**Steve Lyon**  
Sr. RDA & Housing Manager  
South Salt Lake



**Kelli Meranda, Director**  
Promise South Salt Lake



**Fairuz Noshin**  
Housing Navigator  
Promise South Salt Lake

# Where We've Been.....

Please use the links to access our previous work meeting presentations and minutes over the last year.

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9/23 - Housing Needs Assessment completed

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2/24 - Community Engagement conducted

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3/24 – Development Community engagement

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3/13/24 - CC Work meeting update [\(link\)](#)

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5/16/24 - PC Work Meeting update [\(link to PPT\)](#)

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8/28/24 - CC Work Meeting update [\(link to ppt\)](#)

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3/25 - Housing Manager hired

On 8.28.24  
Council agreed  
to the following:

## Strategic Objectives

1. Ensure that South Salt Lake can continue to be a welcoming and inclusive community where households can put down roots and thrive.
2. Provide opportunities for South Salt Lake City households to remain in the community throughout their housing lifecycle.
3. Enhance the stability of neighborhoods by increasing high-quality, attainable owner occupancy focused housing



# Policy Priorities

- Concerns about Affordability and Long-term Housing Options
- Interest in More Diverse Housing Options
- Need for Larger Units (3-4 Bedroom)
- Desire to See Improvements to Overall Housing Stock
- Support for Appropriate Density



# Phase 1 Strategies

Strategy	Description	Target	Cost	Status/Next Step
HTRZ	Projected to produce 10,000 units with 12.5% affordable housing requirement	Units at or below 80% AMI, Expect mostly rental units; Incentives for ownership & larger units	Financed by TIF, funding amounts determined by HTRZ criteria	Adoption of HTRZ completed. 2000 Units pending in HTRZ 682 will be Affordable; of those 546 will be 60% AMI, of those 40% will be 2BR+
Short Term Rental Ordinance	Limit Short-Term Rental Stock	Increase Long-Term Rental Units & Decrease Impacts on Neighborhoods	Staff Time	Ordinance Adopted
Homeowner Partnership Program	Strategic Acquisitions of R1 Housing to Be Acquired, Renovated & Sold as Affordable Housing	Owner Occupied Housing	Target Subsidy \$100K Unit	Design Pilot Program & Work with Partners to Create Opportunities for Households at 80-120% AMI
Community Land Trust	Development of Attainable Housing on Under Utilized/Vacant Parcels	Owner-Occupied Units at or Below 80% AMI	Land Value	Evaluate Opportunities for Surplus Existing & Existing Strategic Parcels
Missing Middle Zoning	Make Zoning Friendly to Development of Accessible Ownership Options . Focus on TOD Zones	Owner-Occupied Units	Consulting Fee TBD	Contract w Zoning Consultant Recently Completed



# Home Repair Program

# Current Homeowner Programs

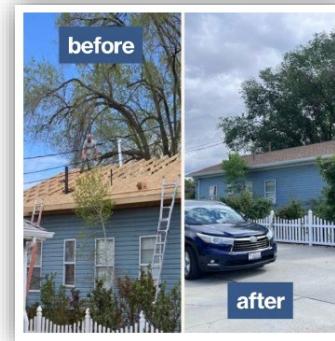
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## Critical Home Repair Program (CHiRP)

Provides Safe Healthy Homes for Low-to-Moderate Income Homeowners

Repairs:

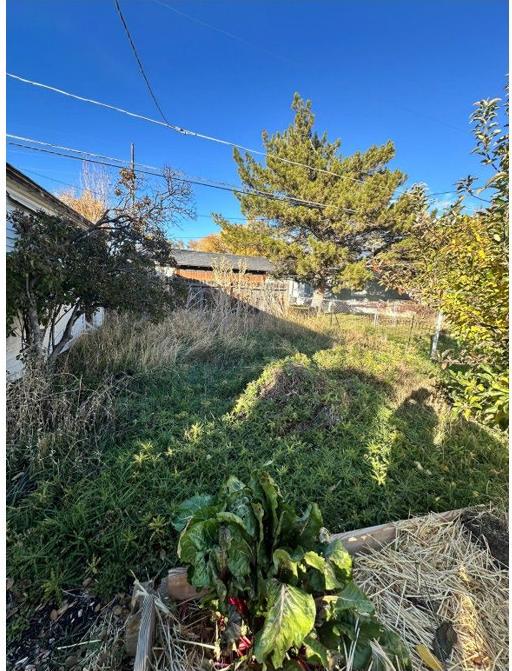
- HVAC/Water Heater
- Accessibility Upgrades
- Electrical/Plumbing
- Weatherproofing
- Windows, Doors, & Security



## Service Team Exterior Projects (STEP)

Offered To Homeowners at >80 AMI at no cost to address critical essential safety, accessibility and sustainability needs on their properties.





# CHiRP and STEP Program-Results



# Homeowner Partnership Program

# Homeowner Partnership Program



## GOAL: LONG-TERM AFFORDABLE OWNERSHIP



Acquire & Renovate  
Abandoned/Vacant  
Homes in Existing Legacy  
Neighborhoods



Partner with Habitat for  
Humanity Rehabilitate  
& Sell Homes to  
Families/Individuals at  
30-60% AMI



Community Land Trust/  
Affordability Deed  
Restriction



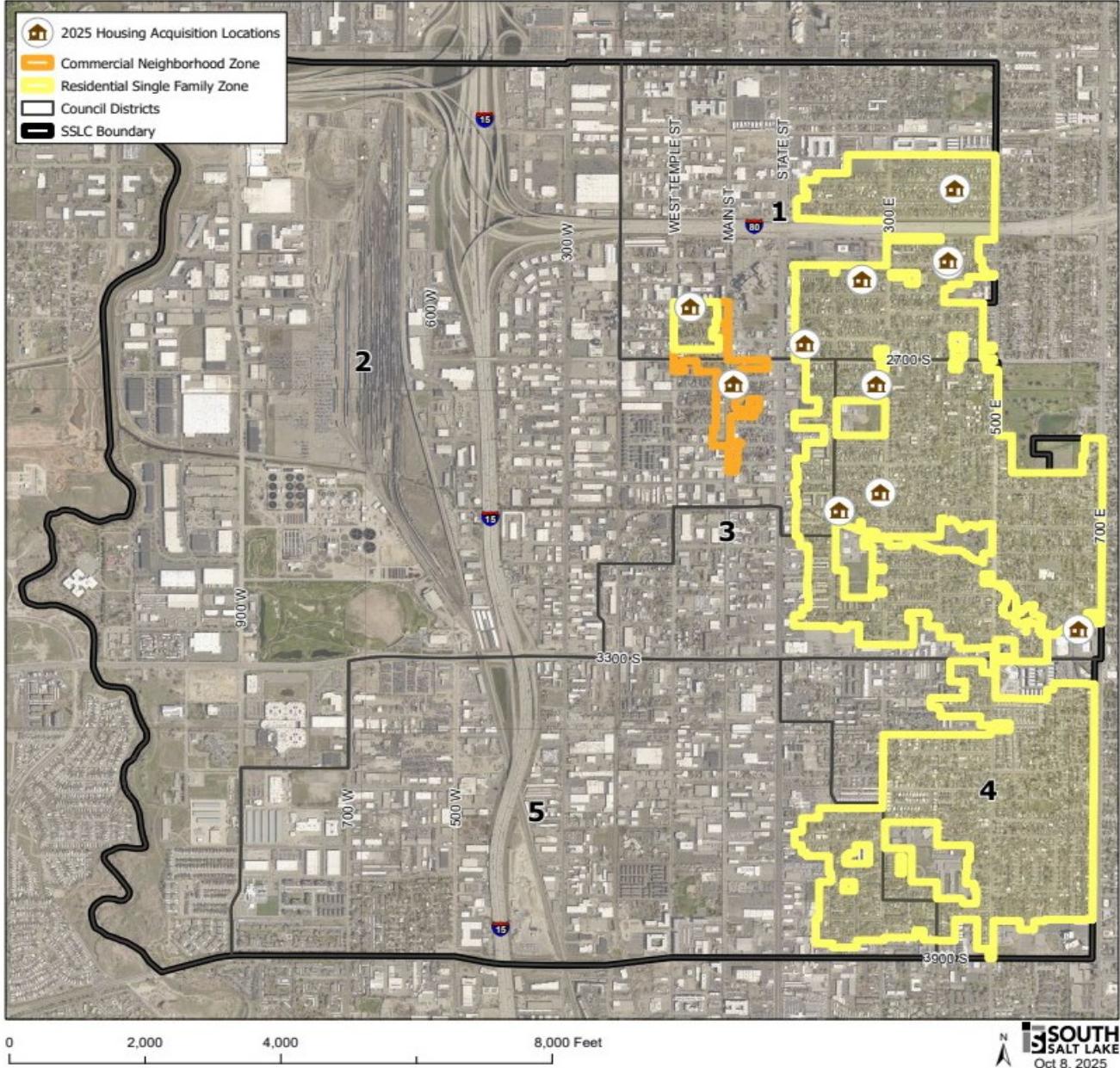
Support Promise  
Program



**Budget:** \$1,600,000  
(\$1,100,000  
CDBG/\$500,000 City  
match)



Piloting Program Outside  
of SLC & Ogden



# Housing Partnership Program - Map

# What's Next



## Projects



### Coordination with Promise South Salt Lake

Program Coordination in Key Areas, Homeownership, Maintenance and Occupancy  
Coordinate Funding Requests to Increase Program Delivery



### Zoning and Building Updates

Update of SSLC Housing and Zoning Codes  
Missing Middle and Housing Availability



### Acquisition of Properties

Focus on Homes that are Abandoned & Dilapidated  
Complete Purchase Process on Acquired Homes



### Community Development Block Grant – CDBG

FY25 Grants \$450,000 and \$650,000  
FY26 Grant Application Due November for \$425,000



### State Housing Plan & Legislative

Review and Align Resources with City Objectives  
Monitor Legislation related to Affordable Housing



# Questions





# ANNUAL REPORT

JULY 2024 - JUNE 2025

# OUR PEOPLE

## IGNITING EXCELLENCE

Behind these images lie the stories of courage, the bonds of family, and the commitment to keeping our community safe. Meet the people who light the way and stand as one.





## OUR **MOTTOS**

### MISSION STATEMENT

The South Salt Lake Fire Department endeavors to protect lives and property with dedicated people providing exceptional service to our community's diverse need.

### PHILOSOPHY AND GOALS

- Safety of our firefighters, residents, and businesses
- Customer service to our residents and businesses
- Be nice!

### COMMITMENT

- Obey the law and comply with policies and procedures
- Promote a positive work environment
- Work safely
- Maintain confidentiality of sensitive information, employee records and private information
- Avoid conflicts of interest

## CODE OF ETHICS & CORE VALUES

### Accountability

We act responsibly and adhere to the agency Code of Ethics at all times.

### Communication

We communicate effectively, timely and accurately.

### Diversity

We appreciate and support diverse backgrounds, perspectives, and ideas.

### Equity

We promote justice, fairness and a commitment to others.

### Excellence

We work at the highest level of performance, delivering services of high quality in a competent and timely manner, with a commitment to continuous improvement.

### Integrity

We are honest and trustworthy.

### Respect

We recognize the dignity of the people served as well as our fellow employees.

### Stewardship

We manage public resources responsibly and efficiently.





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# YOUR FIRE CHIEF

Dear Residents, Business Owners, and Community Partners,

It is my privilege to present the South Salt Lake Fire Department's Annual Report for the 2024-2025 fiscal year. This document provides a transparent overview of our operations, our achievements, and our unwavering commitment to providing exceptional service to all who live, work, and travel through our city.

Our department proudly serves a growing residential population of 26,777 across 6.94 square miles, operating from three strategically located fire stations. This year, our 75 dedicated personnel responded to a total of 7,804 calls for service. This volume included 6,474 medical incidents and 1,330 fire-related incidents, representing a noteworthy increase in both categories (5.72% and 5.98%, respectively). This growth in demand underscores the vital importance of our mission.

This year was marked by significant advancements in our personnel, equipment, and administrative efficiency. We strengthened our department's structure by hiring a new Training Captain and promoting two firefighters to Operations Captain and two to Engineer. We also celebrated the graduation of one firefighter from paramedic school, ran two successful recruit camps, and enhanced our personnel support network by welcoming a new department Chaplain.

Operationally, we made substantial upgrades to our front-line capabilities. We placed a new Battalion Chief response vehicle in service, completed final inspections on three new ambulances, and improved patient and provider safety by replacing all ambulance gurneys.

Behind the scenes, we began the official remodel process for Station 43, implemented a new fleet management software, streamlined our ambulance billing, and completed a massive organization of departmental records. These efforts are critical to ensuring our operations are efficient and sustainable.

While responding to emergencies is our most visible duty, our commitment to prevention remains a core focus. The Fire Prevention Division completed 1,479 inspections and 243 plan reviews, working proactively to make our community safer. Our dedication to excellence is reflected in our rigorous training—totaling 3,230 fire hours and 8,003 medical hours—and in our proud status as an ISO Class 1 department.

Looking ahead, we will focus on completing the Station 43 remodel and placing our three new ambulances in service. We will also be investing in new auto-pulse devices, cardiac monitors, an air-lifting bag system, as well as implementing a new medication tracking system.

I extend my sincere thanks to our Mayor and City Council for their steadfast support. We are honored to serve this community and remain dedicated to adapting and innovating to meet your needs.

Thank you for your trust in us.

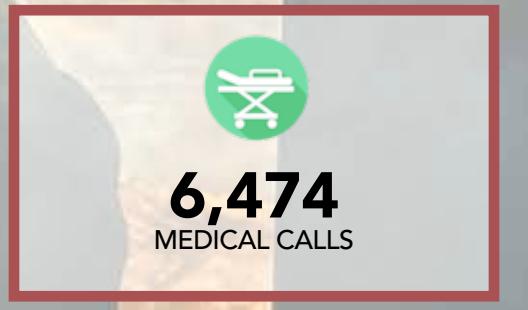
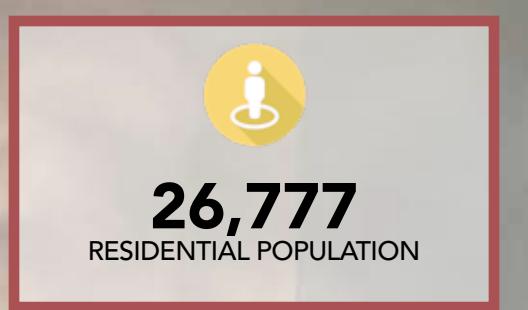


Terry Addison  
Fire Chief



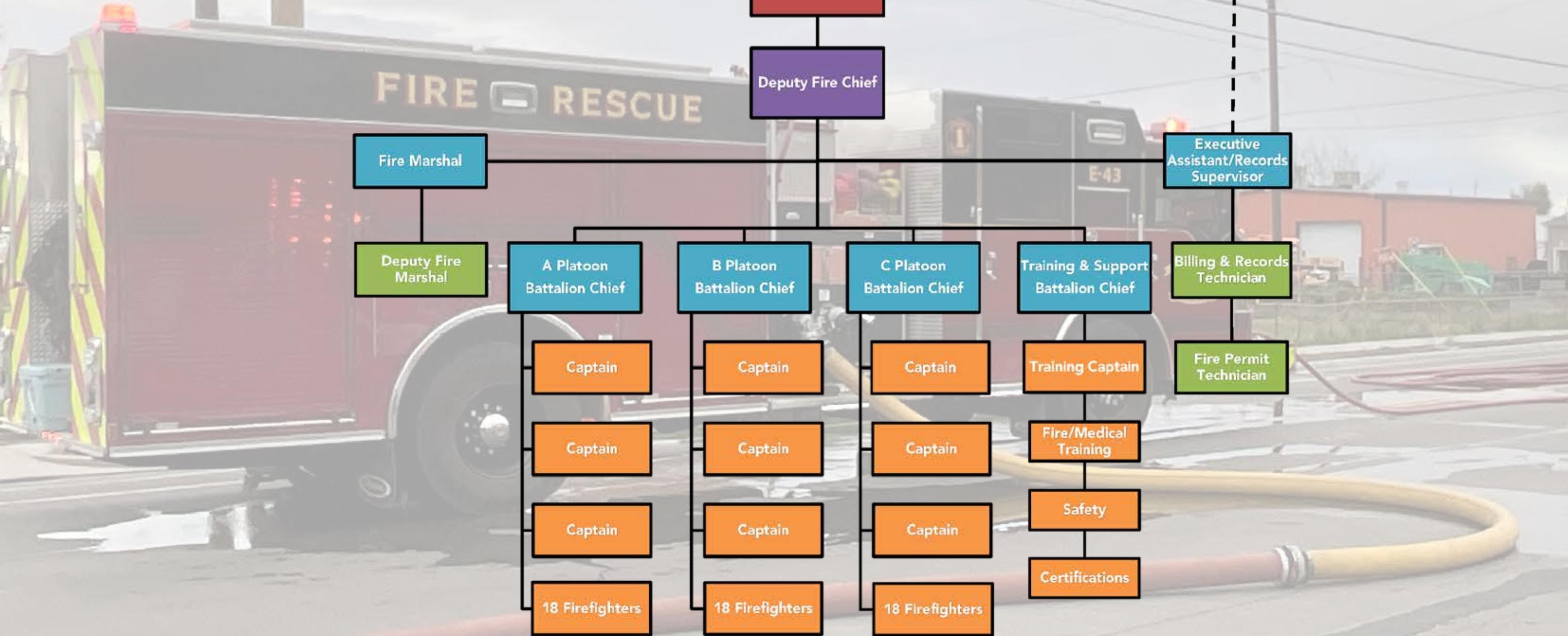
**"This growth in demand underscores the vital importance of our mission"**

## AT A **GLANCE**



# ORGANIZATIONAL CHART

# STAFFING PROFILE



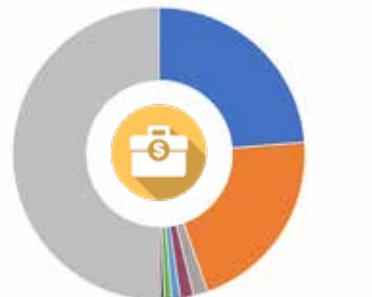
POSITION	SL Fire
Fire Chief	1
Deputy Chief	1
Battalion Chief	4
Training Captain	1
Captain	9
Engineer	9
Firefighter / EMT / Paramedic	45
Suppression Total	70
Fire Marshal	1
Deputy Fire Marshal	1
Professional Staff	3
<b>Personnel Total</b>	<b>75</b>

# AT A GLANCE **BUDGET** FY24/25



## EXPENDITURES

Salaries & Benefits - 85.6%	\$9,136,500
Training - 0.2%	\$26,000
Fire Prevention - 0.04%	\$4,000
Other Requirements - 2.7%	\$290,250
Operations - 11.4%	\$1,220,525
<b>TOTAL</b>	<b>\$10,677,275</b>



## AMBULANCE PAYMENTS

Primary Insurance	47.5%
Medicaid	41.7
Medicare - Part B	3.2%
Credit Card	2.9%
VA	1.9%
Check	1.6%
Auto Insurance	0.7%
Secondary Insurance	0.4%







## CALLS FOR **SERVICE**

### FIRE CALLS

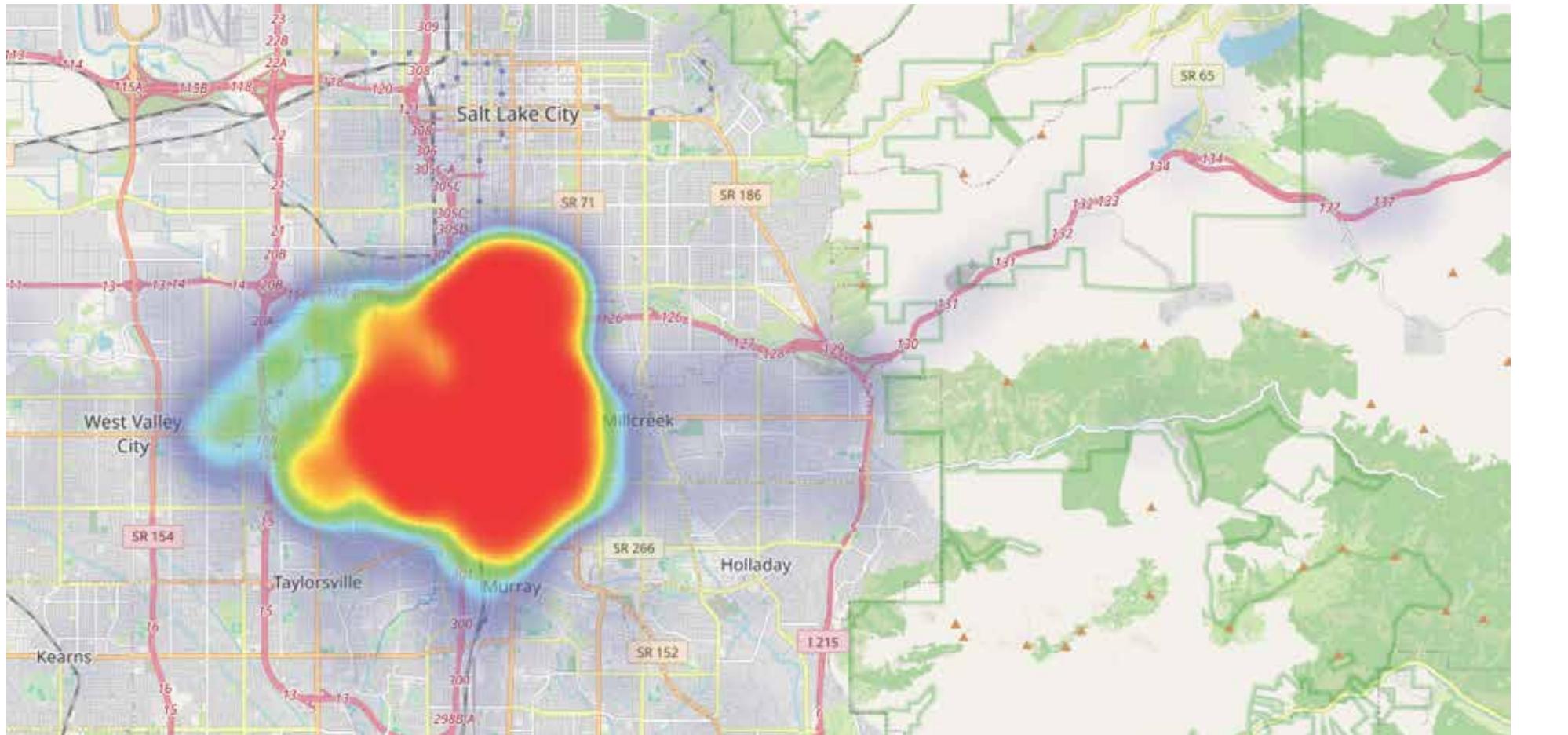
INCIDENT ZONE	FY 23/24	FY 24/25
Station 41	474	439
Station 42	127	180
Station 43	229	242
Unified Fire Authority	167	191
West Valley City	134	142
Salt Lake City	70	80
Murray City	50	53
Other	4	3
<b>FISCAL YEAR TOTAL</b>	<b>1,255</b>	<b>1,330</b>
% Increase		5.98%

### MEDICAL CALLS

INCIDENT ZONE	FY 23/24	FY 24/25
Station 41	2,109	2,294
Station 42	1,598	1,629
Station 43	1,279	1,298
Unified Fire Authority	540	589
West Valley City	297	400
Salt Lake City	118	104
Murray City	173	150
Other	10	10
<b>FISCAL YEAR TOTAL</b>	<b>6,124</b>	<b>6,474</b>
% Increase		5.72%

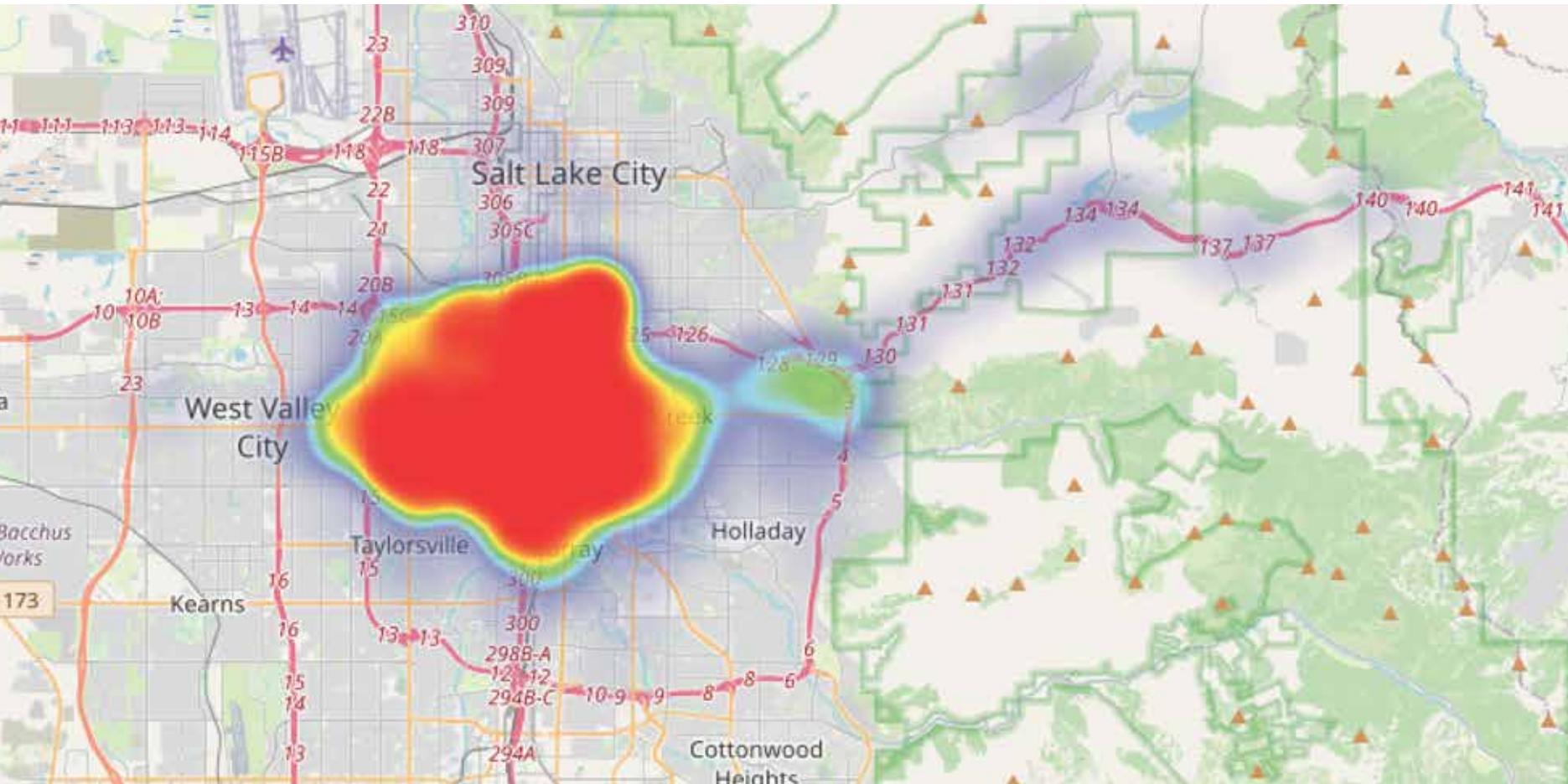
# INCIDENT RESPONSE MAPS

## FIRE INCIDENTS



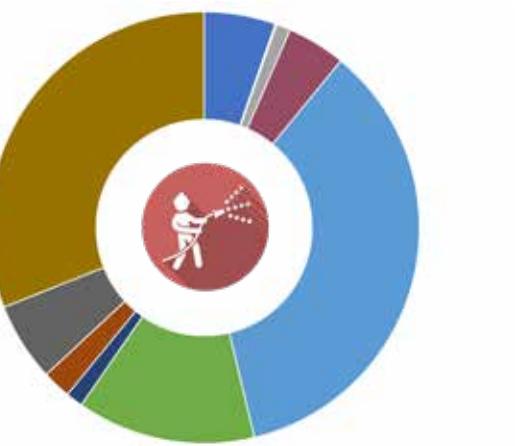
July 2024 - June 2025

## EMS INCIDENTS



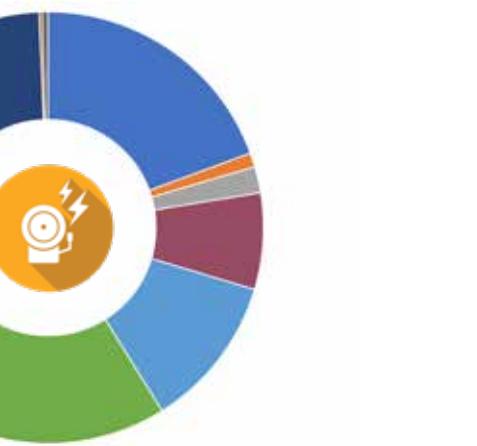
July 2024 - June 2025

# INCIDENT RESPONSE **STATISTICS**



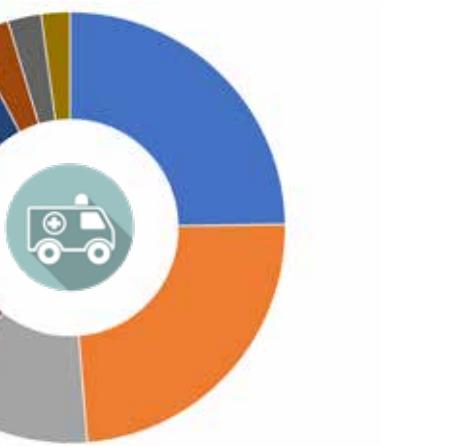
## FIRE INCIDENTS BY PROPERTY USE

Assembly	5%
Common Values	0%
Educational	1%
Health Care, Detention & Correction	4%
Residential	35%
Mercantile, Business	13%
Industrial, Utility, Defense, Agriculture, Mining	1%
Manufacturing, Processing	2%
Storage	6%
Outside or Special Property	31%



## FIRE INCIDENTS BY TYPE

Fire	258
Overpressure Rupture, Explosion, Overheat (No Fire)	14
Rescue & Emergency Medical Service Incident	26
Hazardous Condition (No Fire)	96
Service Call	153
Good Intent Call	483
False Alarm & False Call	291
Severe Weather & Natural Disaster	3
Special Incident Type	6



## EMS INCIDENTS BY LOCATION - TOP 10

Street and Highway	1,396
Apartment	1,352
Homeless Shelter	670
Single-family House	648
Prison / Jail	622
Parking Lot	291
Nursing Home	225
Railroad Track	172
Private Commercial Establishments	142
Gas Station	122





Incident Complaint Reported By Dispatch	2024						2025						FY24-25 Total	FY24-25 % Total	FY23-24 Total	FY23-24 % Total	YTD % Change
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun					
Abdominal Pain/Problems	14	16	16	26	13	22	12	12	11	17	11	21	191	3%	146	2%	31%
Allergic Reaction/Stings	3	2	7	4	7	1	2	4	3	4	5	5	47	1%	32	1%	47%
Animal Bite	0	1	3	2	0	1	0	2	1	2	0	1	13	0%	19	0%	-32%
Assault	28	30	22	26	19	17	18	18	26	9	18	23	254	4%	233	4%	9%
Back Pain (Non-Traumatic)	3	6	3	3	9	5	2	7	4	3	5	12	62	1%	52	1%	19%
Breathing Problem	36	40	32	40	29	51	35	44	29	33	45	44	458	7%	426	7%	8%
Burns/Explosion	0	0	2	0	0	1	0	0	0	1	2	1	7	0%	4	0%	75%
Carbon Monoxide/Hazmat/Inhalation/CBRN	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	9	0%	-100%
Cardiac Arrest/Death	6	8	17	8	11	10	13	11	10	13	15	12	134	2%	132	2%	2%
Chest Pain (Non-Traumatic)	26	22	39	20	24	30	33	35	29	24	19	22	323	5%	254	4%	27%
Choking	3	1	1	0	1	1	2	0	2	5	1	1	18	0%	23	0%	-22%
Convulsions/Seizure	27	31	20	25	20	28	19	19	24	32	33	34	312	5%	338	6%	-8%
Diabetic Problem	11	6	9	3	6	8	8	6	6	1	6	6	76	1%	76	1%	0%
Drowning/Diving/SCUBA Accident	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	5	0%	-100%
Electrocution/Lightning	0	0	0	1	1	0	0	0	0	0	0	0	2	0%	0	0%	100%
EMS Requested by Law Enforcement	0	0	0	0	0	0	0	0	0	0	0	2	2	0%	0	0%	100%
Eye Problem/Injury	4	1	0	1	1	1	1	0	3	1	3	0	16	0%	9	0%	78%
Falls	39	42	30	40	47	45	44	31	38	32	35	42	465	7%	417	7%	12%
Hanging/Strangulation/Asphyxiation	0	0	0	0	0	0	0	0	0	0	0	1	1	0%	0	0%	100%
Headache	5	8	4	3	3	2	7	4	2	6	6	9	59	1%	53	1%	11%
Heart Problems/AICD	14	6	12	6	5	4	12	8	8	8	6	6	95	1%	92	2%	3%
Heat/Cold Exposure	8	1	2	2	2	3	1	2	0	0	4	6	31	0%	23	0%	35%
Hemorrhage/Laceration	7	10	13	10	3	4	7	9	12	15	12	7	109	2%	97	2%	12%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	1	0	0	1	0	0	0	1	0	0	1	0	4	0%	0	0%	100%
Medical Evaluation/Blood Draw	12	6	3	9	9	6	5	4	7	3	14	6	84	1%	98	2%	-14%
Overdose/Poisoning/Ingestion	22	36	35	33	29	27	23	30	30	30	28	35	358	6%	370	6%	-3%
Pregnancy/Childbirth/Miscarriage	3	2	1	2	4	2	4	1	2	3	1	7	32	0%	27	0%	19%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	37	36	28	30	43	49	28	41	49	27	35	45	448	7%	386	6%	16%
Sick Person	73	95	91	81	64	108	84	79	88	78	68	91	1000	15%	1026	17%	-3%
Stab/Gunshot Wound/Penetrating Trauma	0	4	3	3	2	0	0	0	6	4	5	5	32	0%	42	1%	-24%
Standby	0	3	0	0	0	0	1	0	1	0	0	0	5	0%	6	0%	-17%
Stroke/CVA	8	11	8	8	4	11	4	8	8	10	8	8	96	1%	109	2%	-12%
Traffic/Transportation Incident	68	44	60	65	65	61	79	53	62	52	87	48	744	11%	749	12%	-1%
Traumatic Injury	25	24	26	15	17	18	20	18	22	18	26	28	257	4%	203	3%	27%
Unconscious/Fainting/Near-Fainting	23	20	32	25	27	20	18	19	20	29	29	28	290	4%	296	5%	-2%
Unknown Problem/Person Down	46	38	32	33	30	37	30	36	33	35	56	43	449	7%	372	6%	21%
<b>Grand Total</b>	<b>552</b>	<b>550</b>	<b>551</b>	<b>525</b>	<b>495</b>	<b>573</b>	<b>512</b>	<b>502</b>	<b>536</b>	<b>495</b>	<b>584</b>	<b>599</b>	<b>6,474</b>	<b>100%</b>	<b>6,124</b>	<b>100%</b>	<b>6%</b>

# EMS STATISTICS



**Sick Person** 15%

**Traffic/Transportation Incident** 11%

**Falls** 7%

**Breathing Problem** 7%

**Unknown Problem/Person Down** 7%

**Psychiatric Problem/Abnormal Behavior/Suicide Attempt** 7%

**Overdose/Poisoning/Ingestion** 6%

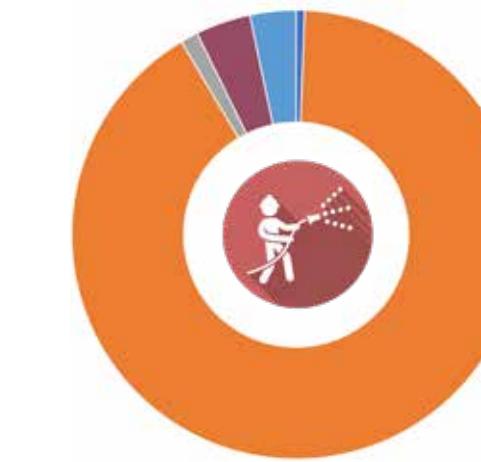
**Chest Pain (Non-Traumatic)** 5%

**Convulsions/Seizure** 5%

**Unconscious/Fainting/Near-Fainting** 4%

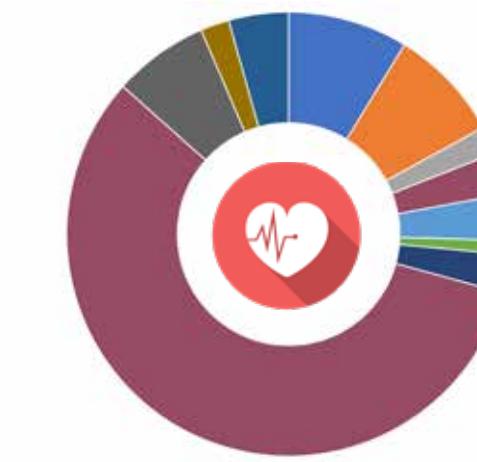


# TRAINING OVERVIEW



## FIRE TRAINING HOURS

Fire Prevention	20
Fire Training	2,934
Hazardous Materials	41
Management Leadership	128
Physical Training	107
<b>TOTAL TRAINING HOURS</b>	<b>3,230</b>



## MEDICAL TRAINING HOURS

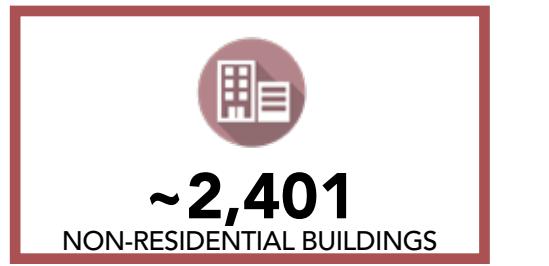
Cardiology	699
Medical	663
Preparatory	161
Pharmacology	244
Airway & Respiratory	270
Patient Assessment	83
Trauma	221
American Heart Association	4,588
EMS Operations	558
Other Medical Training	168
Protocol Review	348
<b>TOTAL TRAINING HOURS</b>	<b>8,003</b>

# FIRE PREVENTION

The Fire Prevention Division remains dedicated to safeguarding the community through the diligent enforcement of the National Fire Protection Association (NFPA) standards and the International Fire Codes (IFC 2021). The Fire Marshal's office manages a wide spectrum of responsibilities, including site inspections, permit issuance, testing of fire protection and suppression systems, plan reviews, fee collection, and the maintenance of critical safety records. These duties are executed by the Fire Marshal and Deputy Fire Marshal, with crucial support from the Fire Permit Technician and firefighters conducting routine business safety checks.

Life safety education is a cornerstone of our prevention strategy. Throughout the year, firefighters engaged with schools, businesses, and health care facilities, delivering vital education on fire prevention and life safety practices. This outreach reinforces our department's deep commitment to community awareness.

The Division continues to enhance its operational efficiency. These improvements enable the Fire Marshal's team to increase time spent in the field, providing direct support to local businesses to help them create safer environments.



# ISO CERTIFICATION

ISO Mitigation, a service of Verisk\*, explains through the Public Protection Classification (PPC®) program, S.O. evaluates municipal fire-protection efforts in communities throughout the United States. A community's investment in fire mitigation is a proven and reliable predictor of future fire losses. Insurance companies use PPC information to help establish fair premiums for fire insurance - generally offering lower premiums in communities with better protection.

Only 502 departments out of over 40,000 fire protection areas across the country achieve a Class 1 certification. South Salt Lake Fire is very proud to be amongst Class 1 fire departments.

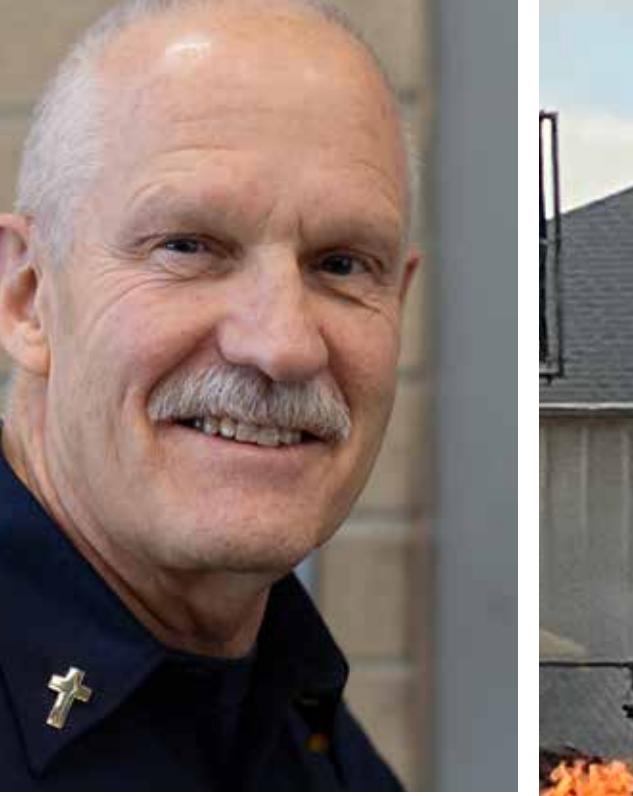
Countrywide



\* Source: <http://www.veriskmitigation.com>



South Salt Lake FIRE Department | 30



## ACCOMPLISHMENTS + INITIATIVES

### ACCOMPLISHMENTS

This year was defined by substantial growth in our personnel, modernization of our fleet, and significant improvements to our administrative efficiency. These achievements reflect our ongoing commitment to enhancing our service delivery and operational readiness.

We proudly strengthened our department's leadership and technical expertise by hiring a new Training Captain, promoting two firefighters to operations Captain, and advancing two firefighters to Engineer. We also celebrated the graduation of one firefighter from paramedic school, enhancing our advanced life support capabilities, and successfully conducted two recruit camps to bolster our ranks. This year, we also enhanced our personnel support network by welcoming a new department Chaplain.

Major operational upgrades included placing a new Battalion Chief response vehicle in service, completing final inspections on three new ambulances, and replacing all ambulance gurneys to improve patient and provider safety. Administratively, we implemented new fleet management software, streamlined our ambulance billing process, and completed a massive organization and clean-up of departmental records. We also officially began the remodel process for Station 43, a critical step in modernizing our facilities.

### INITIATIVES

As we build on this year's momentum, our focus for the coming year is on completing key projects and investing in life-saving technology.

Our primary infrastructure goal is the construction and completion of the remodeled Station 43. We will also focus on integrating new equipment into our fleet, including placing our thirteen new ambulances in service. We will also order a fourth reserve ambulance for delivery in the first quarter of 2027 and order the replacement of Engine 41 for delivery in fiscal year 2028. A major initiative involves upgrading our medical capabilities by equipping all front-line ambulances with new auto-pulse devices and cardiac monitors. We will also implement a new medication tracking system and replace all air lifting bag systems to ensure we have the most reliable tools. These strategic investments, combined with a commitment to advancing our training programs, will position the department for continued excellence.



# OUR PEOPLE



## UNITED BY SERVICE

A visual tribute to the devoted individuals who form the backbone of our fire department with unwavering dedication to those we serve.

We extend our sincerest thanks to the  
Mayor and City Council for contributing  
to the success of our year.



## SOUTH SALT LAKE FIRE DEPARTMENT

2600 South Main Street  
South Salt Lake, UT 84115  
801.483.6043

**ANNUAL REPORT FISCAL YEAR 2024-2025**

[SSLC.GOV](http://SSLC.GOV)

# Urban Forestry Planning



January 14, 2026

# What's the goal?

- Expand the tree canopy
- Prevent hazards and problems
- Treat trees like infrastructure
- Involve the community

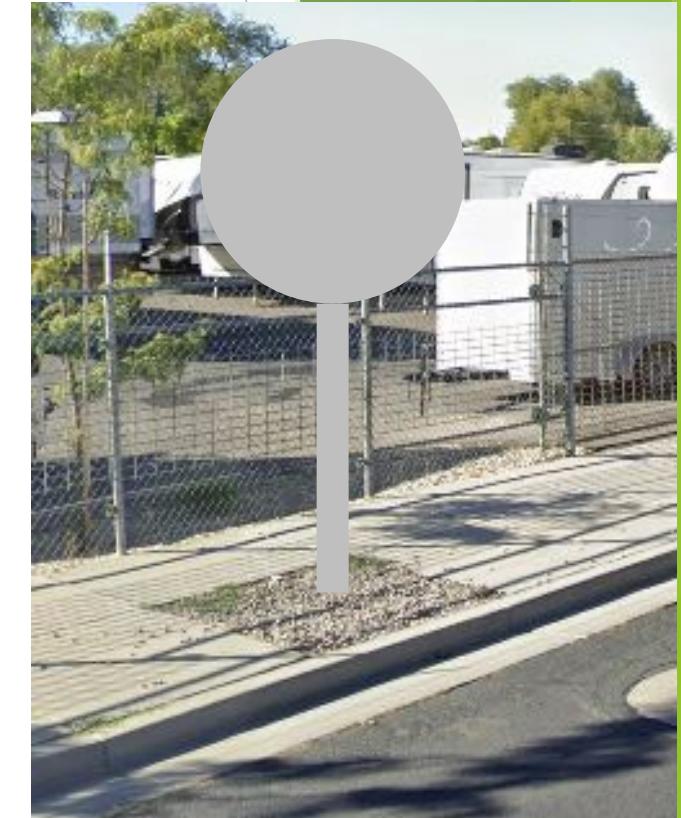


## Strategic Plan Goals:

*Improve Quality of Life, Build Stronger Neighborhoods*

# Where are we today?

- Maintenance by Streets (ROW) and Parks (city property)
- Urban forestry leadership from Neighborhoods staff
- Existing ordinances and limited enforcement
- Education: website Arbor Day planting, Tree of the Year, Tree Utah plantings
- Plant a Tree for Free (*for homeowners*)
- Tree Recovery (*replacements for city construction impacts*)
- Grant funding (USDA -expires 2026) - \$50,000/year

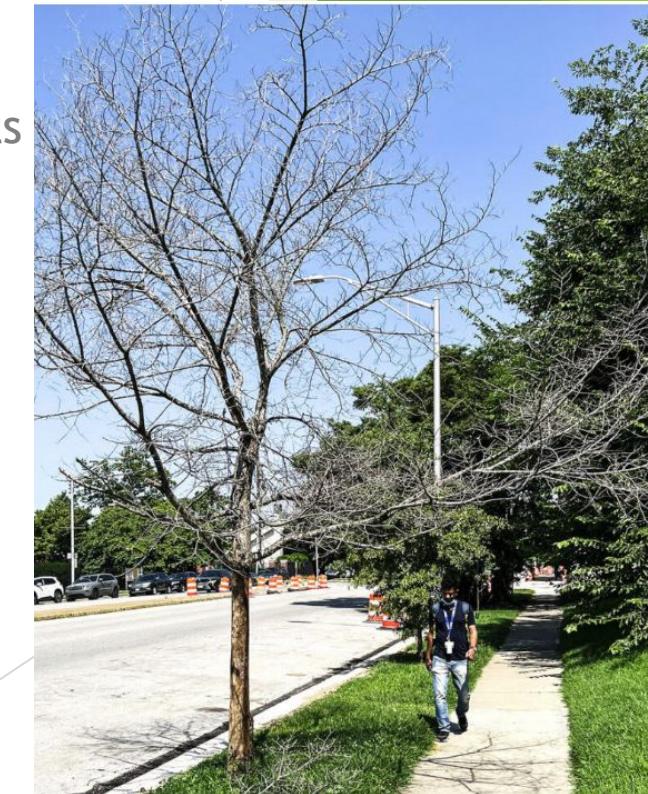


*There are 476 available planting sites on city park strips.*

# Where do we want to be?

## Fully supported Urban Forestry Program

1. Operating under a Master/Management Plan
2. Regular budget and staffing
3. Professional arborcare: timely maintenance/trimming by trained arborists
4. City tree plantings: Parks, Facilities, Downtown, other public property
5. Oversight/collaboration on park strips with property owners
6. Community tree program: growing the forest on private property
7. Regulations protecting existing trees and requiring replacements
8. Requirements for new trees in new development/construction
9. Education and stewardship



# Planning Progress

1. Tree Assessment Report (and GIS inventory)
  - a. COMPLETE: Detailed inventory of 3,264 trees in the city and 473 places to plant
  - b. COMPLETE: Report on the benefits of trees to the city and people
2. Tree Canopy Assessment
  - a. COMPLETE: Analysis of tree coverage city-wide over the last 60 years
  - b. COMPLETE: Comparison between neighborhoods and to other cities and nationally
3. Tree Management Plan
  - a. COMPLETE: Analysis of city's processes, policies and budget
  - b. COMPLETE: Benchmarking to national standards and best practices (USDA, Arbor Day Foundation)
  - c. IN PROCESS: Recommendations

# Planning Progress

## 4. Tree Ordinance Update

- IN PROCESS: Detailed inventory of 3,264 trees in the city and 473 places to plant
- IN PROCESS: Report on the benefits of trees to the city and people

## 5. Tree Committee

- IN PROCESS: Internal city committee developing ordinances
- IN PROCESS: External Tree Committee developing Recommendations

## 6. Training

- COMPLETE: 6 city employees have attended national Community Forestry training
- IN PROCESS: 2 city employees invited to attend certified arborist training

# What's next?

- Present analysis and work to date
- Refine and adopt Management Plan
  - Recommendations for Urban Forestry program
- Refine and adopt Ordinances
  - Tree Section
  - Landscape section
  - Water conservation improvements
- Solidify future funding
  - FY27 budget and beyond



**Timeline: February to May 2026**

ORDINANCE NO. 2026-\_\_\_\_\_

AN ORDINANCE OF THE SOUTH SALT LAKE CITY COUNCIL AMENDING CHAPTER 12.30 AND CHAPTER 13.74 OF THE SOUTH SALT LAKE CITY MUNICIPAL CODE UPDATING DEFINITIONS AND MAKING TECHNICAL CHANGES.

**WHEREAS**, the South Salt Lake City Council (the “City Council”) is authorized to enact and amend ordinances establishing regulations related to the health, safety, and welfare of the residents of the City of South Salt Lake (the “City”); and

**WHEREAS**, the City engaged a consultant to conduct a study of the City’s streets in order to determine the current condition of the streets throughout the city and to determine how to provide sufficient revenue to continue to maintain the City’s streets, develop proportional and cost-based rates that reflect customer and system characteristics, and reflect prudent financial planning criteria including funding renewal and replacement needs; and

**WHEREAS**, the City’s consultant studied key issues such as how to adequately fund annual operating expenses and provide sufficient annual maintenance, renewal and replacement funding; and

**WHEREAS**, deferred maintenance of the City’s streets and related facilities ultimately results in increased maintenance, renewal, and replacement costs; and

**WHEREAS**, the City’s consultant reviewed and analyzed the key issues using accepted responsible methodology; and

**WHEREAS**, on June 11, 2025, the City’s consultant presented the results of the study to the Council; and

**WHEREAS**, on July 23, 2025, the Council adopted the code enacting a Transportation Utility Fee (TUF) in its regular meeting; and

**WHEREAS**, the City Council desires to amend the TUF Code by adding a definition for non-profit organizations and exempting those organizations from the TUF; and

**WHEREAS**, the City Council finds that amending the municipal code to clarify and improve the dispute process will promote fairness, transparency, and administrative efficiency by providing applicants with a clear, consistent and accessible method to request review of City TUF decisions; and

**WHEREAS**, the City Council finds that amending the TUF code is in the best interests of the City.

**NOW THEREFORE, BE IT ORDAINED**, by the City Council of the City of South Salt Lake as follows:

**SECTION 1. Enactment.** Chapter 12.30 is hereby amended, as attached hereto and incorporated by reference in “Exhibit A.” Chapter 13.74 is hereby amended, as attached hereto and incorporated by reference in “Exhibit B”.

**SECTION 2. Severability.** If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

**SECTION 3. Conflict with Existing Ordinances, Resolutions, or Policies.** To the extent that any ordinances, resolutions, or policies of the City of South Salt Lake conflict with the provisions of this ordinance, this ordinance shall prevail.

**SECTION 4. Effective Date.** This ordinance shall become effective upon Mayor’s signature and publication, or after fifteen days of transmission to the office of the Mayor if neither approved nor disapproved by the Mayor, and thereafter, publication.

[signatures appear on next page; remainder of page intentionally left blank]

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

BY THE CITY COUNCIL:

---

Sharla Bynum, Council Chair

ATTEST:

---

Ariel Andrus, City Recorder

City Council Vote as Recorded:

Huff	_____
Thomas	_____
Bynum	_____
Mitchell	_____
Sanchez	_____
deWolfe	_____
Williams	_____

Transmitted to the Mayor's office on this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

---

Ariel Andrus, City Recorder

MAYOR'S ACTION: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

---

Cherie Wood, Mayor

ATTEST:

---

Ariel Andrus, City Recorder

**Exhibit A:**

**12.30 - Transportation Utility**

**Sections:**

**12.30.010 - Policy and purpose.**

The City has determined and hereby declares that the use of the city's streets and related facilities benefits and services all property within the incorporated limits of the City of South Salt Lake and that the public necessity to provide maintenance, upkeep, improvement, and repair of the City's streets and related facilities within the rights-of-way protects the health, safety, and welfare of the city and its residents, businesses, and visitors by reducing hazards to life and property and by reducing undesirable street, right-of-way, or other easement conditions through regular maintenance.

**12.30.020 - Definitions.**

For purposes of this Chapter the following definitions apply:

"Base rate" means the standard transportation utility user's fee set forth in the consolidated fee schedule for the City of South Salt Lake.

"City" means the City of South Salt Lake.

"Council" means City of South Salt Lake Council.

"Customer" or "person" means any individual; public or private corporation and its officers; partnership; association; firm; trustee; executor of an estate; the state or its departments, institutions, bureaus, agencies; county; city; political subdivision; or any other governmental or legal entity recognized by law.

"Dwelling Unit" means a single unit that provides living space for one or more people. One Dwelling Unit is the standard measure of an Equivalent residential unit.

"Equivalent residential unit" or "ERU" for purposes of the Transportation utility fee means the standard trip ends for a dwelling unit adjusted for axel weight.

"Industrial" means use of a Parcel, Lot, or Building or a portion thereof for assembling, disassembling, fabricating, finishing, manufacturing, packaging, repair, or processing operations including manufacturing, processing, generation, or storage of hazardous and non-hazardous materials.

"Multi-family residential" means a residential building or buildings sharing a common Owner and containing more than one Dwelling Unit.

"Non-profit organization" means an entity that is organized and operated exclusively for charitable, educational, religious, scientific, literary, veterans, or social welfare that is recognized as tax exempt by the Internal Revenue Service, and that does not distribute income or profits to its members, directors, or officers. This definition specifically includes organizations qualified under sections 501(c)(3), 501(c)(4), 501(c)5 and 501(c)(19) of the Internal Revenue Code.

"Office" means a Building, or portion thereof containing housing firms or organizations and offices and facilities for professional services to individuals and businesses and where a majority of client contact occurs at the office including, but not limited to, advertising, accounting, architecture, law, insurance, real estate, investment, engineering, medical, dental, or psychiatric services, and computer services.

"Owner" has the same meaning as that term is defined in Title 4 of this Code, or successor provision.

"Place of worship" has the same meaning as that term is defined in Title 17 of this Code, or successor provision.

"Residential user" means an owner or resident of a residential dwelling unit.

"Retail/Commercial" means the sale of goods or services directly to the consumer, that generates point-of-sale sales tax revenues for South Salt Lake City.

"Single-family residential" means any one parcel of land containing no more than one single-family dwelling unit.

"Street" or "Streets" means any street, avenue, boulevard, road, lane, parkway, viaduct, alley, or other way for the movement of vehicular traffic, or a street or way shown upon a plat, heretofore approved, pursuant to law or approved by official action; and includes the land between street lines, whether improved or unimproved, and may comprise pavement shoulders, gutters, parking areas, and other areas within the rights-of-way.

"Transportation utility fund" means the fund created by this ordinance to receive Transportation utility user fees and operate, maintain, repair, and improve the city's streets, rights-of-way and related facilities.

"Transportation utility" means the utility created by this chapter which operates, maintains, regulates, and improves streets and related facilities within the city.

"Transportation utility user fee" means the fee(s) calculated pursuant to this chapter and codified in the City of South Salt Lake Consolidated Fee Schedule, Title 3, Chapter 11.

### **12.30.030 Transportation utility.**

- A. Creation. There is hereby created and established a Transportation utility operated by the City and funded by a service fee rate structure.
- B. Enterprise Fund. There is hereby established a Transportation utility enterprise fund ("Transportation utility fund") to record all revenue, expenses, asset, and liability information as well as other financial transactions related to the Transportation utility. All fees and other revenue collected in accordance with this ordinance shall be recorded into the Transportation utility fund accounts and shall be used exclusively for the Transportation utility. All revenue and expenses and other financial information shall be reported as prescribed by the State of Utah's Uniform Fiscal Procedures Act for Utah Cities, or its successor provisions.
- C. Administration. The Public Works Director of the City shall administer and enforce this Transportation utility ordinance and all regulations and procedures adopted relating to the design, construction, maintenance, operation, and alteration of the streets and associated facilities unless otherwise designated by the Mayor.

### **12.30.040 Transportation utility user fee.**

- A. Fee Imposed. All users of City utilities not expressly exempted by this Chapter shall pay the Transportation utility fee as established herein.
- B. Base Rate. The council, by ordinance or resolution, shall establish, and periodically adjust, the base rate for the Transportation utility to ensure adequate revenues to fund the costs of street maintenance and management. The base rate shall be set forth in the City of South Salt Lake Consolidated Fee Schedule, available at Title 3, Chapter 11.
- C. Amount of Charge. The Transportation utility user fee rate imposed shall be established based on the intensity of use as shown by a study commissioned by the City and overseen by the Public Works Director. The Public Works Director shall present the findings of the study to the Council who will then establish the rate by ordinance in the City of South Salt Lake Consolidated Fee Schedule, Title 3, Chapter 11.
- D. Property Owners Responsible for Charges. The property owner of record is responsible for the Transportation utility user fee and retains all obligations for payment of those fees.
- E. Exemptions. Transportation utility fees shall not be assessed by the City against the following:
  - 1. Places of Worship; or against

2. Residential Users; Or

3. Non-profit organizations.

- F. Policies. The city may adopt policies and rules to assist in applying, administering, and interpreting any other provisions related to the Transportation utility.
- G. Appeals. Any person or property owner who is aggrieved by the provisions of this chapter, or the application and calculation of the service charge to their property may appeal to the City pursuant to Section 13.74.090 and Title 2.22 of the South Salt Lake City Code.

#### **12.30.050 Billing and collection.**

- A. The City shall bill users of City utilities for the Transportation utility user fee via a separate line item on existing utility bills or a separate invoice, consistent with the procedures set forth in Section 13.74.04 of the South Salt Lake City Code. Charges and fees shall be considered delinquent if not paid as determined by rules, policies, and procedures established by the City. Such delinquent fees shall be subject to recovery, with any assessed delinquent charges and fees, by civil action or otherwise pursuant to Section 13.74.040(H).
- B. Alternative Billing Arrangement. Owners may assign the payment of the Transportation utility user fee to non-owners by signing an "alternate billing agreement" with the City.

#### **12.30.060 Annual report.**

The City's Public Works Director shall develop an annual report on the Transportation utility, to be made available to the Council and Transportation utility Customers each year by the first Council meeting in October. This report shall summarize the financial activities of the utility and the major areas of expenditure, activities, accomplishments, and the upcoming year's priorities.

#### **12.30.070 Severability.**

If any section of this chapter is determined to be illegal, invalid, or superseded by other lawful authority, including any federal or state legislative, regulatory, or administrative action, such section shall be deemed a separate, distinct, and independent provision, and such determination shall have no effect on the validity of any other section.

**Exhibit B:**

**13.74 Customer Service Regulations**

Sections:

**13.74.040 Account billing.**

- A. Billing Cycle. All City utilities shall use a billing cycle which has an interval between regular periodic billing statements of twenty-eight (28) to thirty-two (32) days. This section applies to permanent continuous service customers, not to seasonal customers.
- B. Estimated Billing.
  - 1. Water Service. Water meters shall be read monthly beginning no later than March 1st and ending no earlier than October 31st.
  - 2. Fire Line Service. Fire line service, unless metered, will be billed at a standard monthly rate as established in the consolidation fee schedule.
- C. Periodic Billing Statement.
  - 1. City shall mail or deliver an accurate bill to the Account holder, for each billing cycle at the end of which there is an outstanding credit or debit balance for current service, a statement which the account holder may retain, setting forth each of the following disclosures to the extent applicable:
    - a. The outstanding balance;
    - b. The amount of all charges to the account during the current billing cycle;
    - c. The amount of all payments made to the account during the current billing cycle;
    - d. The amount of all credits other than payments to the account during the current billing cycle;
    - e. The amount of all late payment charges to the account during the current billing cycle;
    - f. The closing date of the current billing cycle and the outstanding balance due on that date;
    - g. The date upon which payment is due;
    - h. The percentage of interest which will be assessed against the account for late payment;
    - i. A brief summary of the Account holder's right to dispute the bill, as permitted pursuant to Section 13.74.040(H) with the current number at which to contact the city utility; and
    - j. The amount of water used during the billing cycle.
- D. Late Charge.
  - 1. Thirty (30) days after the statement date, a late charge not to exceed one and one-half percent per month shall be assessed against any unpaid balance in excess of new charges debited to the account during the current billing cycle.
- E. Statement Due Date. An Account holder shall have twenty (20) days from the date the current bill was prepared to pay the new balance, which date shall be the statement due date.
- F. Disconnect and Reconnect Fees—Water/Sewer Service.
  - 1. Disconnect Fee. Disconnect at request of owner, owner's agent, tenant, or landlord Account holder due to temporary vacancy: no charge.
  - 2. Reconnect Fee.

- a. Reconnect fee to reinstate Utility service to the same Account holder after nonpayment disconnection:
  - i. Between eight a.m. and three p.m. on City business days: the amount established in the consolidated fee schedule plus balance of the account.
  - ii. Between three p.m. and ten p.m. on weekdays, and from eight a.m. and ten p.m. on Saturdays, Sundays, and holidays recognized by city: the amount established in the consolidated fee schedule plus balance of the account.
- b. Reconnect at request of owner, owner's agent, tenant, or landlord Account holder, due to temporary vacancy: an amount to be established in the consolidated fee schedule plus any outstanding balance of the account.
- c. Reconnect fee to provide Utility service to a new Account holder after disconnection of service to a former account holder for nonpayment: the amount established in the consolidated fee schedule.
- 3. Tampered Meter Fee. Upon discovery by the City utility of a tampered meter, the amount established in the consolidated fee schedule as the tampered meter fee must be paid before service will be reconnected.
- 4. Tampered Fire Line Fee. Upon discovery by the City utility of a tampered fire line, the amount established in the consolidated fee schedule as the tampered fire line fee must be paid before service will be reconnected.
- 5. Service of Notice Fee. After an Account holder has been served with a notice of disconnection, if the city is required to serve a notice of disconnection one or more additional times within the same twelve-month period, a service fee will be assessed to the account holder in an amount sufficient to cover the city's cost of service each time such service is performed. The service fee will be set forth in the consolidated fee schedule.

G. Fees must be actually paid to receive the requested disconnect or reconnect service.

H. Disputes.

- 1. Account holders may only dispute billing errors, the accuracy of meter readings, the accuracy of the meter, refusal by the City utility to offer service or the City utility's basis for termination of service other than termination for nonpayment. **Transportation Utility Fee Account holders may only dispute the accuracy of property measurement, user type, or exemption status.**
- 2. Technical errors such as misspellings, inaccurate dates that do not affect the bill, etc. are not subject to dispute. Inability to pay does not render a bill in dispute.
- 3. For any of the reasons set forth in subsection (H)(1) of this section, an Account holder may dispute the action of the City utility by setting forth the reason for the dispute in writing, dated and signed by the Account holder and delivered to the City utility:
  - a. Within **five city business ten** days **after of** the due date of the bill for the disputed period when the dispute is regarding the amount of payment owed;
  - b. Within **five city business ten** days **after of** a refusal by the city utility to offer service;~~or~~
  - c. Within **five city business ten** days **after of** the initial notice of termination of service for any reason other than nonpayment.
- 4. A designated representative of the City utility will review the dispute and send a written decision to the Account holder by mail within **five city business ten** days of receiving the dispute.

5. ~~The decision will notify the account holder of the right to appeal an adverse decision to a hearing officer as provided in subsections (H)(6) and (H)(7) of this section. The decision will explain how to make the appeal and set forth the time period within which the appeal must be made.~~
6. An Account holder may appeal ~~to the hearing officer designated pursuant to Section 13.74.090~~ an adverse decision by the City utility regarding a dispute. ~~To appeal, Account holders must pay the administrative appeal fee set forth in the consolidated fee schedule and submit a request for an~~ The appeal ~~must be~~ in writing, dated and signed by the Account holder, clearly setting forth the nature of the dispute and attaching a copy of the adverse decision from the City utility. ~~Only~~ matters first reviewed by the City utility pursuant to subsections (H)(3) and (H)(4) of this section may be appealed. The appeal shall be delivered to the city recorder within ~~five business~~ ten days of the adverse decision by the City utility.
7. ~~An administrative hearing shall be held in accordance with the provisions outlined in Chapter 2.22 of this Code. Within five business days of delivery of a timely appeal to the city recorder, the hearing officer appointed by the city for this purpose shall convene a hearing. The hearing shall be limited to the matters disputed pursuant to subsections (H)(1) through (H)(3) of this section as set forth in the account holder's written request for appeal described in subsection (H)(6) of this section.~~
8. ~~The hearing officer shall render a decision in writing and send a copy of it by mail to the account holder and city utility within two business days of the hearing.~~
9. ~~The decision of the hearing officer shall be final.~~

I. Rate to be Charged Upon Failure of Meter. When, for any reason, the meter fails to register, operate or otherwise does not function properly, there is a presumption that use of Utility services during the billing period for which the meter malfunctioned is equivalent to the following:

1. If the Account holder has had twelve (12) months continuous service prior to the failure of the meter, the account shall be charged the amount as for the same billing period of the month of the previous year. The amount charged shall be based on the average daily consumption multiplied by the number of days in the current billing period; or
2. If the Account holder has not had continuous service of twelve (12) months, the amount charged to the account shall be based on the average consumption for the history of the account multiplied by the number of days in the current billing period; and
3. The Account holder shall be notified by the City utility of the meter malfunction and given an explanation of the formula used to determine use of utility services during the billing period as part of the billing statement for any such periods; and
4. Absent evidence to the contrary offered by the Account holder, in the context of a timely dispute made pursuant to subsection H of this section, the Account holder shall be charged and responsible to pay according to the terms of this subsection.

J. Waiver of Fees.

1. At the request of a property owner who is called to active duty with a branch of the armed forces of the United States, the city will waive fees for public utilities provided by the city to the owner's residence up to the amount provided in the consolidated fee schedule.
2. This waiver applies only to owner-occupied residences in the city, and in order for the waiver to go into effect the owner must certify that he or she will not collect rental income from the property while he or she is deployed.
3. Proof of active deployment is required in order to qualify for the waiver. Proof may be provided by presenting deployment papers to the city.
4. The waiver will continue as long as the owner is on active deployment, but will automatically expire at the end of the deployment period indicated in the papers. If a property owner's deployment is

extended, then it is incumbent upon the property owner to notify the city of that extension, or to bring satisfactory proof of the extended deployment upon his or her return.

5. The provisions of this section do not apply to rental units occupied by the person on active deployment.
6. In cases not constituting forgery, any person who provides false information to the city in order to obtain a waiver shall be guilty of a class B misdemeanor.

(Ord. 2008-19 (part): Ord. 2004-21: Ord. 2003-07 (part): Ord. 2003-05 (part))

(Ord. No. 2009-16, 12-2-2009)

Project Type	Phasing Year	Recommended Project	Location	Estimated Cost (2024)	Priority	Projected year of completions	Status
Preventive maintenance	0-15 yrs.	Crack Seal		\$100,000	*	Annual	Ongoing
Preventive maintenance	0-15 yrs.	Slurry Seal/Seal Coat		\$300,000	*	Annual	Ongoing
Preventive maintenance	0-15 yrs.	Micro Surface		\$325,000	*	Annual	Ongoing
Routine maintenance	0-15 yrs.	Pavement markings		\$35,000	*	Annual	Ongoing
Routine maintenance	0-15 yrs.	Curb and Gutter Improvements		\$40,000	*	Annual	Ongoing
Routine maintenance	0-15 yrs.	Trip Hazard Mitigation/ADA Ramps		\$60,000	*	Annual	Ongoing
Pavement Reconstruction	0-5 yrs.	Reconstruct	700 West 3300-3900 S	\$3,700,000	High	2025	In Progress
Pavement Reconstruction	0-5 yrs.	Reconstruct	Gregson Ave Main-State St	\$1,050,570	High	2025	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	Maxwell Lane 2890 S. 300-400 E	\$1,930,663	Med	2025	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	Robert Ave 300-400 E	\$798,993	Med	2025	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	Carole Cir. 300 E. to End	\$280,703	Med	2025	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	Cordelia Ave 200-300 E	\$856,152	Med	2025	In Design
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Truman Ave Main-State St	\$122,980	High	2025	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Haven Ave 300-400 E	\$99,000	Med	2025	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	400 E 2240-2290 S	\$66,256	Med	2025	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	2400 S Main-West Temple	\$119,720	Med	2025	Planned (in-house)
Pavement Reconstruction	0-5 yrs.	Reconstruct	Burton Ave. Main-West Temple	\$1,090,175	High	2026	
Pavement Reconstruction	0-5 yrs.	Reconstruct	Oakland Ave 100-160 E	\$437,500	High	2026	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	White Place Main-State St.	\$539,000	Med	2026	
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Bank Ave. 100-200 E	\$98,000	Med	2026	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Gregson Ave Main-West Temple	\$106,580	Med	2026	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Garden Ave 100 - 300 E	\$168,000	Med	2026	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	200 E 2940-3020 S	\$66,000	Med	2026	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Baird Ave 100-300 E	\$282,000	Med	2027	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Helm Ave 100-300 E	\$300,000	Med	2027	Planned (in-house)
Pavement Reconstruction	0-5 yrs.	Reconstruct	Truman Ave 120-300 E	\$1,056,196	Med	2027	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	Georgia Cir. 300-366 E	\$411,140	Med	2027	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	300 West 3300 - 3900 S	\$7,553,000	High	2028	STP Grant
Pavement Reconstruction	0-5 yrs.	Reconstruct	3680 S. 200-300 West	\$998,000	Med	2028	In Design
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	3620 S 200-300 W	\$83,040	Med	2028	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	600 West 2100 - 3300 S	\$1,476,000	High	2029	
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	2400 S 800 - 900 W	\$130,152	Med	2029	
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	2500 S 800 - 900 W	\$124,544	Med	2029	
Pavement Reconstruction	0-5 yrs.	Reconstruct	800 W 2400 - 2600 S	\$1,592,500	Med	2029	
Pavement Reconstruction	5-10 yrs.	Reconstruct	Oakland Ave. 300-400 E	\$682,500	High		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Robert Ave 400-500 E	\$761,250	Med		

Pavement Reconstruction	5-10 yrs.	Reconstruct	Vidas Ave 300-400 E	\$945,000	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Burton Ave 200-300 E	\$945,000	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Panama St 2150 - 2190 S	\$206,150	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Malvern Ave. Main-West Temple	\$1,113,700	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Claybourne Ave Main-State St.	\$1,053,500	High		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Sunset Ave Main-West Temple	\$1,099,000	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Russett Ave. Main-West Temple	\$1,061,900	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Bowers Way Main-West Temple	\$828,800	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	200 E 2100 - 2335 S	\$295,200	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	300 East 2100 - 3300 S	\$1,582,400	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Mansfield Ave 500-700 E	\$175,336	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Springview Dr 600-700 E	\$135,360	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Green St 3115-3190 S	\$94,208	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Robert Ave Main-West Temple	\$87,600	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Louise Ave Main-West Temple	\$81,000	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Oakland Ave 100-200 E	\$76,160	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Beryl Ave 100-300 E	\$252,000	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	Commonwealth Ave. 100-200 W	\$847,000	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	Cordilla Ave Main-State St	\$997,500	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	Claybourne Ave State-300 E	\$1,680,000	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	Whitlock Ave Main-West Temple	\$496,860	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	Crystal Ave Main-West Temple	\$1,106,175	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	3030 South 100-200 W	\$777,000	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Garden Ave 500-600 E	\$124,640	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	600 E 2960-3015 S	\$42,676	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Leland Ave 500-700 E	\$247,800	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Plymouth Ave 200-300 W	\$70,000	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Stratford Ave 100-200 W	\$86,188	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Lambourne Ave 300-400 E	\$117,440	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Woodland Ave 400-500 E	\$117,440	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	200 E 2500-2700 S	\$189,076	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Main Street 2100-3300 S	\$2,134,400	High		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	West Temple 3300-3900 S	\$7,544,000	Med		
<b>Total Streets Projects</b>				<b>\$54,451,123.00</b>			

**Subject:** Transportation Utility Fee (TUF) - Ordinance Amendment

**Author:** Jenny Diersen, South Salt Lake RDA Senior Program Manager

**Department:** RDA / Community & Economic Development

**Date:** January 14, 2026

### **Recommendation**

1. Modify Title 12 of the Municipal Code to define and exempt certain Non Profit Organizations (NPO);
2. Refine Title 13 of the Municipal Code to expand additional administrative dispute process; and
3. Perform additional outreach regarding Transportation Utility Fee (TUF) implementation including inserting a notice in the February utility bill (January utility use) and sending a postcard directly to property owners.

### **Summary:**

On [July 23, 2025](#), the City Council approved an ordinance to create a TUF, implement fees, and establish a TUF enterprise fund. Council exempted all residents and places of worship from the fee. Council, through subsequent discussion, contemplated waivers for other types of NPO. Staff conducted thorough research on the amount and type of NPO operating in SSL and recommends City Council consider amending their ordinance to exempt 501(c)3, 501(c)4, 501(c)5 and 501(c)19 organizations. This report provides more detail on how TUF will be administered, including establishing a more robust administrative dispute process that will allow staff to work with users to accurately assess their use type and size.

A draft resolution is prepared and attached for the City Council to further define and exempt certain NPO and refine the Dispute process (Attachment 1).

Approximately 1,260 property owners will be billed for TUF beginning in February (March utility bill). Staff intends to immediately release a website with detailed information and perform additional outreach including inserting a notice in the February utility bill (January use) and sending a postcard directly to property owners.

### **Background:**

Roads that are maintained in good condition cost less than rebuilding roads. Deferred maintenance of the City's streets and related facilities results in increased maintenance, renewal and replacement costs. The City adopted a fifteen-year road plan that allows for repair, replacement and maintenance of our roads (Attachment 2).

This is not a unique challenge for South Salt Lake. Since 2016, TUFs have been implemented in cities and counties across Utah including Pleasant Grove, Provo, Kaysville, South Ogden, Highland, Mapleton, Pleasant View, South Weber, Fruit Heights, and Farmington. Vineyard, Washington City, and Duchesne County are all currently implementing a TUF this year. Without TUF the City would have to consider finding another funding source such as increasing taxes, or using more of the City's general fund, which would reduce service levels in other areas.

### **Non-Profit Organizations TUF Exemption:**

Using the IRS Business Listing and our current list of Business Licenses, staff completed an analysis of Non-profit organizations (NPO) in South Salt Lake. We estimate approximately 100 NPO in the community.

Staff recommends exempting 501(c)3, 501(c)4, 501(c)5 and 501(c)19 organizations because they provide community services that directly benefit the South Salt Lake community (we estimate this is a total of 78 organizations). Same as the residential and place of worship exemptions Council made, NPO exemption, fees would not be passed on to other businesses.

Therefore, we recommend amending Section 12.30.020 and 12.30.040 of the municipal code (Attachment 1) to define and clarify Non-profit organizations:

*“Non-profit organization” means an entity that is organized and operated exclusively for charitable, educational, religious, scientific, literary, veterans, social welfare and recognized as tax exempt by the Internal Revenue Service, and that does not distribute income or profits to its members, directors or officers. This definition specifically includes organizations qualified under sections 501(c)3, 501(c)4, 501(c)5, and 501(c)19 of the Internal Revenue Code.*

This definition would not exempt organizations such as business leagues, social clubs, fraternal benefit societies, voluntary employees beneficiary associations, property trusts or government (501(c)6, 501(c)8 and 501(c)9), of which we estimate there are 22.

### **Refine Administrative Dispute Process:**

Currently section [13.74.040.H of the Municipal Code regarding Customer Service Regulations and Disputes](#) limits staff's ability to work with property owners to resolve disagreements. Staff recommends:

- Updating the Dispute Code (Attachment 1) to allow the account holder and staff to ensure that the measurement (size) and use type (retail, commercial or industrial), and exemption status is correctly assessed to the property owner, prior to a formal appeal to the Administrative Law Judge; and
- Increasing the dispute period from five days to ten days to provide additional time for both account holders and staff.

### **Outreach:**

1. The City included a notification in the July Utility Bill (Attachment 3), notifying a TUF public comment session would be held at the July 23 meeting. No Public Comment was received.
2. A month before implementation of TUF begins, staff will send another notification in the February utility bill that includes additional rate information including the user types and square footage. Additionally, staff will send out a direct postcard to all property owners. Both notices will include a direct link to the website with additional information.

3. A [Transportation Utility Fee website](#) has been created to help customers understand why and how TUF was implemented, as well as additional FAQs and processes about the new fee.

Transportation Utility Fee Timeline	
Date	Item
Wednesday, June 11, 2025	City Council New Business Meeting regarding TUF
Wednesday, July 23, 2025	City Council Approved TUF in Regular Meeting
Wednesday, January 14, 2026	City Council Consideration of TUF Amendment
Tuesday, January 20, 2026	Webpage Launch, Direct Postcard Mailer, and February Bill Insert
Sunday, February 1, 2026	TUF Implementation Begins
Sunday, March 1, 2026	First TUF invoices received by Property Owners

**Attachments:**

1. Transportation Utility Fee Ordinance Amendment (Non-profit definition and Dispute process)
2. South Salt Lake Public Works Capital Improvement Plan
3. Utility Rate Adjustment Notice July 2025 Utility Bill

ORDINANCE NO. 2026-\_\_\_\_\_

AN ORDINANCE OF THE SOUTH SALT LAKE CITY COUNCIL AMENDING CHAPTER 12.30 AND CHAPTER 13.74 OF THE SOUTH SALT LAKE CITY MUNICIPAL CODE UPDATING DEFINITIONS AND MAKING TECHNICAL CHANGES.

**WHEREAS**, the South Salt Lake City Council (the “City Council”) is authorized to enact and amend ordinances establishing regulations related to the health, safety, and welfare of the residents of the City of South Salt Lake (the “City”); and

**WHEREAS**, the City engaged a consultant to conduct a study of the City’s streets in order to determine the current condition of the streets throughout the city and to determine how to provide sufficient revenue to continue to maintain the City’s streets, develop proportional and cost-based rates that reflect customer and system characteristics, and reflect prudent financial planning criteria including funding renewal and replacement needs; and

**WHEREAS**, the City’s consultant studied key issues such as how to adequately fund annual operating expenses and provide sufficient annual maintenance, renewal and replacement funding; and

**WHEREAS**, deferred maintenance of the City’s streets and related facilities ultimately results in increased maintenance, renewal, and replacement costs; and

**WHEREAS**, the City’s consultant reviewed and analyzed the key issues using accepted responsible methodology; and

**WHEREAS**, on June 11, 2025, the City’s consultant presented the results of the study to the Council; and

**WHEREAS**, on July 23, 2025, the Council adopted the code enacting a Transportation Utility Fee (TUF) in its regular meeting; and

**WHEREAS**, the City Council desires to amend the TUF Code by adding a definition for non-profit organizations and exempting those organizations from the TUF; and

**WHEREAS**, the City Council finds that amending the municipal code to clarify and improve the dispute process will promote fairness, transparency, and administrative efficiency by providing applicants with a clear, consistent and accessible method to request review of City TUF decisions; and

**WHEREAS**, the City Council finds that amending the TUF code is in the best interests of the City.

**NOW THEREFORE, BE IT ORDAINED**, by the City Council of the City of South Salt Lake as follows:

**SECTION 1. Enactment.** Chapter 12.30 is hereby amended, as attached hereto and incorporated by reference in “Exhibit A.” Chapter 13.74 is hereby amended, as attached hereto and incorporated by reference in “Exhibit B”.

**SECTION 2. Severability.** If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

**SECTION 3. Conflict with Existing Ordinances, Resolutions, or Policies.** To the extent that any ordinances, resolutions, or policies of the City of South Salt Lake conflict with the provisions of this ordinance, this ordinance shall prevail.

**SECTION 4. Effective Date.** This ordinance shall become effective upon Mayor’s signature and publication, or after fifteen days of transmission to the office of the Mayor if neither approved nor disapproved by the Mayor, and thereafter, publication.

[signatures appear on next page; remainder of page intentionally left blank]

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

BY THE CITY COUNCIL:

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Sharla Bynum, Council Chair

ATTEST:

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Ariel Andrus, City Recorder

City Council Vote as Recorded:

Huff	_____
Thomas	_____
Bynum	_____
Mitchell	_____
Sanchez	_____
deWolfe	_____
Williams	_____

Transmitted to the Mayor's office on this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

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Ariel Andrus, City Recorder

MAYOR'S ACTION: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

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Cherie Wood, Mayor

ATTEST:

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Ariel Andrus, City Recorder

**Exhibit A:**

**12.30 - Transportation Utility**

**Sections:**

**12.30.010 - Policy and purpose.**

The City has determined and hereby declares that the use of the city's streets and related facilities benefits and services all property within the incorporated limits of the City of South Salt Lake and that the public necessity to provide maintenance, upkeep, improvement, and repair of the City's streets and related facilities within the rights-of-way protects the health, safety, and welfare of the city and its residents, businesses, and visitors by reducing hazards to life and property and by reducing undesirable street, right-of-way, or other easement conditions through regular maintenance.

**12.30.020 - Definitions.**

For purposes of this Chapter the following definitions apply:

"Base rate" means the standard transportation utility user's fee set forth in the consolidated fee schedule for the City of South Salt Lake.

"City" means the City of South Salt Lake.

"Council" means City of South Salt Lake Council.

"Customer" or "person" means any individual; public or private corporation and its officers; partnership; association; firm; trustee; executor of an estate; the state or its departments, institutions, bureaus, agencies; county; city; political subdivision; or any other governmental or legal entity recognized by law.

"Dwelling Unit" means a single unit that provides living space for one or more people. One Dwelling Unit is the standard measure of an Equivalent residential unit.

"Equivalent residential unit" or "ERU" for purposes of the Transportation utility fee means the standard trip ends for a dwelling unit adjusted for axel weight.

"Industrial" means use of a Parcel, Lot, or Building or a portion thereof for assembling, disassembling, fabricating, finishing, manufacturing, packaging, repair, or processing operations including manufacturing, processing, generation, or storage of hazardous and non-hazardous materials.

"Multi-family residential" means a residential building or buildings sharing a common Owner and containing more than one Dwelling Unit.

"Non-profit organization" means an entity that is organized and operated exclusively for charitable, educational, religious, scientific, literary, veterans, or social welfare that is recognized as tax exempt by the Internal Revenue Service, and that does not distribute income or profits to its members, directors, or officers. This definition specifically includes organizations qualified under sections 501(c)(3), 501(c)(4), 501(c)5 and 501(c)(19) of the Internal Revenue Code.

"Office" means a Building, or portion thereof containing housing firms or organizations and offices and facilities for professional services to individuals and businesses and where a majority of client contact occurs at the office including, but not limited to, advertising, accounting, architecture, law, insurance, real estate, investment, engineering, medical, dental, or psychiatric services, and computer services.

"Owner" has the same meaning as that term is defined in Title 4 of this Code, or successor provision.

"Place of worship" has the same meaning as that term is defined in Title 17 of this Code, or successor provision.

"Residential user" means an owner or resident of a residential dwelling unit.

"Retail/Commercial" means the sale of goods or services directly to the consumer, that generates point-of-sale sales tax revenues for South Salt Lake City.

"Single-family residential" means any one parcel of land containing no more than one single-family dwelling unit.

"Street" or "Streets" means any street, avenue, boulevard, road, lane, parkway, viaduct, alley, or other way for the movement of vehicular traffic, or a street or way shown upon a plat, heretofore approved, pursuant to law or approved by official action; and includes the land between street lines, whether improved or unimproved, and may comprise pavement shoulders, gutters, parking areas, and other areas within the rights-of-way.

"Transportation utility fund" means the fund created by this ordinance to receive Transportation utility user fees and operate, maintain, repair, and improve the city's streets, rights-of-way and related facilities.

"Transportation utility" means the utility created by this chapter which operates, maintains, regulates, and improves streets and related facilities within the city.

"Transportation utility user fee" means the fee(s) calculated pursuant to this chapter and codified in the City of South Salt Lake Consolidated Fee Schedule, Title 3, Chapter 11.

### **12.30.030 Transportation utility.**

- A. Creation. There is hereby created and established a Transportation utility operated by the City and funded by a service fee rate structure.
- B. Enterprise Fund. There is hereby established a Transportation utility enterprise fund ("Transportation utility fund") to record all revenue, expenses, asset, and liability information as well as other financial transactions related to the Transportation utility. All fees and other revenue collected in accordance with this ordinance shall be recorded into the Transportation utility fund accounts and shall be used exclusively for the Transportation utility. All revenue and expenses and other financial information shall be reported as prescribed by the State of Utah's Uniform Fiscal Procedures Act for Utah Cities, or its successor provisions.
- C. Administration. The Public Works Director of the City shall administer and enforce this Transportation utility ordinance and all regulations and procedures adopted relating to the design, construction, maintenance, operation, and alteration of the streets and associated facilities unless otherwise designated by the Mayor.

### **12.30.040 Transportation utility user fee.**

- A. Fee Imposed. All users of City utilities not expressly exempted by this Chapter shall pay the Transportation utility fee as established herein.
- B. Base Rate. The council, by ordinance or resolution, shall establish, and periodically adjust, the base rate for the Transportation utility to ensure adequate revenues to fund the costs of street maintenance and management. The base rate shall be set forth in the City of South Salt Lake Consolidated Fee Schedule, available at Title 3, Chapter 11.
- C. Amount of Charge. The Transportation utility user fee rate imposed shall be established based on the intensity of use as shown by a study commissioned by the City and overseen by the Public Works Director. The Public Works Director shall present the findings of the study to the Council who will then establish the rate by ordinance in the City of South Salt Lake Consolidated Fee Schedule, Title 3, Chapter 11.
- D. Property Owners Responsible for Charges. The property owner of record is responsible for the Transportation utility user fee and retains all obligations for payment of those fees.
- E. Exemptions. Transportation utility fees shall not be assessed by the City against the following:
  - 1. Places of Worship; or against

2. Residential Users; Or

3. Non-profit organizations.

- F. Policies. The city may adopt policies and rules to assist in applying, administering, and interpreting any other provisions related to the Transportation utility.
- G. Appeals. Any person or property owner who is aggrieved by the provisions of this chapter, or the application and calculation of the service charge to their property may appeal to the City pursuant to Section 13.74.090 and Title 2.22 of the South Salt Lake City Code.

#### **12.30.050 Billing and collection.**

- A. The City shall bill users of City utilities for the Transportation utility user fee via a separate line item on existing utility bills or a separate invoice, consistent with the procedures set forth in Section 13.74.04 of the South Salt Lake City Code. Charges and fees shall be considered delinquent if not paid as determined by rules, policies, and procedures established by the City. Such delinquent fees shall be subject to recovery, with any assessed delinquent charges and fees, by civil action or otherwise pursuant to Section 13.74.040(H).
- B. Alternative Billing Arrangement. Owners may assign the payment of the Transportation utility user fee to non-owners by signing an "alternate billing agreement" with the City.

#### **12.30.060 Annual report.**

The City's Public Works Director shall develop an annual report on the Transportation utility, to be made available to the Council and Transportation utility Customers each year by the first Council meeting in October. This report shall summarize the financial activities of the utility and the major areas of expenditure, activities, accomplishments, and the upcoming year's priorities.

#### **12.30.070 Severability.**

If any section of this chapter is determined to be illegal, invalid, or superseded by other lawful authority, including any federal or state legislative, regulatory, or administrative action, such section shall be deemed a separate, distinct, and independent provision, and such determination shall have no effect on the validity of any other section.

**Exhibit B:**

**13.74 Customer Service Regulations**

Sections:

**13.74.040 Account billing.**

- A. Billing Cycle. All City utilities shall use a billing cycle which has an interval between regular periodic billing statements of twenty-eight (28) to thirty-two (32) days. This section applies to permanent continuous service customers, not to seasonal customers.
- B. Estimated Billing.
  - 1. Water Service. Water meters shall be read monthly beginning no later than March 1st and ending no earlier than October 31st.
  - 2. Fire Line Service. Fire line service, unless metered, will be billed at a standard monthly rate as established in the consolidation fee schedule.
- C. Periodic Billing Statement.
  - 1. City shall mail or deliver an accurate bill to the Account holder, for each billing cycle at the end of which there is an outstanding credit or debit balance for current service, a statement which the account holder may retain, setting forth each of the following disclosures to the extent applicable:
    - a. The outstanding balance;
    - b. The amount of all charges to the account during the current billing cycle;
    - c. The amount of all payments made to the account during the current billing cycle;
    - d. The amount of all credits other than payments to the account during the current billing cycle;
    - e. The amount of all late payment charges to the account during the current billing cycle;
    - f. The closing date of the current billing cycle and the outstanding balance due on that date;
    - g. The date upon which payment is due;
    - h. The percentage of interest which will be assessed against the account for late payment;
    - i. A brief summary of the Account holder's right to dispute the bill, as permitted pursuant to Section 13.74.040(H) with the current number at which to contact the city utility; and
    - j. The amount of water used during the billing cycle.
- D. Late Charge.
  - 1. Thirty (30) days after the statement date, a late charge not to exceed one and one-half percent per month shall be assessed against any unpaid balance in excess of new charges debited to the account during the current billing cycle.
- E. Statement Due Date. An Account holder shall have twenty (20) days from the date the current bill was prepared to pay the new balance, which date shall be the statement due date.
- F. Disconnect and Reconnect Fees—Water/Sewer Service.
  - 1. Disconnect Fee. Disconnect at request of owner, owner's agent, tenant, or landlord Account holder due to temporary vacancy: no charge.
  - 2. Reconnect Fee.

- a. Reconnect fee to reinstate Utility service to the same Account holder after nonpayment disconnection:
  - i. Between eight a.m. and three p.m. on City business days: the amount established in the consolidated fee schedule plus balance of the account.
  - ii. Between three p.m. and ten p.m. on weekdays, and from eight a.m. and ten p.m. on Saturdays, Sundays, and holidays recognized by city: the amount established in the consolidated fee schedule plus balance of the account.
- b. Reconnect at request of owner, owner's agent, tenant, or landlord Account holder, due to temporary vacancy: an amount to be established in the consolidated fee schedule plus any outstanding balance of the account.
- c. Reconnect fee to provide Utility service to a new Account holder after disconnection of service to a former account holder for nonpayment: the amount established in the consolidated fee schedule.
- 3. Tampered Meter Fee. Upon discovery by the City utility of a tampered meter, the amount established in the consolidated fee schedule as the tampered meter fee must be paid before service will be reconnected.
- 4. Tampered Fire Line Fee. Upon discovery by the City utility of a tampered fire line, the amount established in the consolidated fee schedule as the tampered fire line fee must be paid before service will be reconnected.
- 5. Service of Notice Fee. After an Account holder has been served with a notice of disconnection, if the city is required to serve a notice of disconnection one or more additional times within the same twelve-month period, a service fee will be assessed to the account holder in an amount sufficient to cover the city's cost of service each time such service is performed. The service fee will be set forth in the consolidated fee schedule.

G. Fees must be actually paid to receive the requested disconnect or reconnect service.

H. Disputes.

- 1. Account holders may only dispute billing errors, the accuracy of meter readings, the accuracy of the meter, refusal by the City utility to offer service or the City utility's basis for termination of service other than termination for nonpayment. **Transportation Utility Fee Account holders may only dispute the accuracy of property measurement, user type, or exemption status.**
- 2. Technical errors such as misspellings, inaccurate dates that do not affect the bill, etc. are not subject to dispute. Inability to pay does not render a bill in dispute.
- 3. For any of the reasons set forth in subsection (H)(1) of this section, an Account holder may dispute the action of the City utility by setting forth the reason for the dispute in writing, dated and signed by the Account holder and delivered to the City utility:
  - a. Within **five city business ten** days **after of** the due date of the bill for the disputed period when the dispute is regarding the amount of payment owed;
  - b. Within **five city business ten** days **after of** a refusal by the city utility to offer service;~~or~~
  - c. Within **five city business ten** days **after of** the initial notice of termination of service for any reason other than nonpayment.
- 4. A designated representative of the City utility will review the dispute and send a written decision to the Account holder by mail within **five city business ten** days of receiving the dispute.

5. ~~The decision will notify the account holder of the right to appeal an adverse decision to a hearing officer as provided in subsections (H)(6) and (H)(7) of this section. The decision will explain how to make the appeal and set forth the time period within which the appeal must be made.~~
6. An Account holder may appeal ~~to the hearing officer designated pursuant to Section 13.74.090~~ an adverse decision by the City utility regarding a dispute. ~~To appeal, Account holders must pay the administrative appeal fee set forth in the consolidated fee schedule and submit a request for an~~ The appeal ~~must be~~ in writing, dated and signed by the Account holder, clearly setting forth the nature of the dispute and attaching a copy of the adverse decision from the City utility. ~~Only~~ matters first reviewed by the City utility pursuant to subsections (H)(3) and (H)(4) of this section may be appealed. The appeal shall be delivered to the city recorder within ~~five business~~ ten days of the adverse decision by the City utility.
7. ~~An administrative hearing shall be held in accordance with the provisions outlined in Chapter 2.22 of this Code. Within five business days of delivery of a timely appeal to the city recorder, the hearing officer appointed by the city for this purpose shall convene a hearing. The hearing shall be limited to the matters disputed pursuant to subsections (H)(1) through (H)(3) of this section as set forth in the account holder's written request for appeal described in subsection (H)(6) of this section.~~
8. ~~The hearing officer shall render a decision in writing and send a copy of it by mail to the account holder and city utility within two business days of the hearing.~~
9. ~~The decision of the hearing officer shall be final.~~

I. Rate to be Charged Upon Failure of Meter. When, for any reason, the meter fails to register, operate or otherwise does not function properly, there is a presumption that use of Utility services during the billing period for which the meter malfunctioned is equivalent to the following:

1. If the Account holder has had twelve (12) months continuous service prior to the failure of the meter, the account shall be charged the amount as for the same billing period of the month of the previous year. The amount charged shall be based on the average daily consumption multiplied by the number of days in the current billing period; or
2. If the Account holder has not had continuous service of twelve (12) months, the amount charged to the account shall be based on the average consumption for the history of the account multiplied by the number of days in the current billing period; and
3. The Account holder shall be notified by the City utility of the meter malfunction and given an explanation of the formula used to determine use of utility services during the billing period as part of the billing statement for any such periods; and
4. Absent evidence to the contrary offered by the Account holder, in the context of a timely dispute made pursuant to subsection H of this section, the Account holder shall be charged and responsible to pay according to the terms of this subsection.

J. Waiver of Fees.

1. At the request of a property owner who is called to active duty with a branch of the armed forces of the United States, the city will waive fees for public utilities provided by the city to the owner's residence up to the amount provided in the consolidated fee schedule.
2. This waiver applies only to owner-occupied residences in the city, and in order for the waiver to go into effect the owner must certify that he or she will not collect rental income from the property while he or she is deployed.
3. Proof of active deployment is required in order to qualify for the waiver. Proof may be provided by presenting deployment papers to the city.
4. The waiver will continue as long as the owner is on active deployment, but will automatically expire at the end of the deployment period indicated in the papers. If a property owner's deployment is

extended, then it is incumbent upon the property owner to notify the city of that extension, or to bring satisfactory proof of the extended deployment upon his or her return.

5. The provisions of this section do not apply to rental units occupied by the person on active deployment.
6. In cases not constituting forgery, any person who provides false information to the city in order to obtain a waiver shall be guilty of a class B misdemeanor.

(Ord. 2008-19 (part): Ord. 2004-21: Ord. 2003-07 (part): Ord. 2003-05 (part))

(Ord. No. 2009-16, 12-2-2009)

Project Type	Phasing Year	Recommended Project	Location	Estimated Cost (2024)	Priority	Projected year of completions	Status
Preventive maintenance	0-15 yrs.	Crack Seal		\$100,000	*	Annual	Ongoing
Preventive maintenance	0-15 yrs.	Slurry Seal/Seal Coat		\$300,000	*	Annual	Ongoing
Preventive maintenance	0-15 yrs.	Micro Surface		\$325,000	*	Annual	Ongoing
Routine maintenance	0-15 yrs.	Pavement markings		\$35,000	*	Annual	Ongoing
Routine maintenance	0-15 yrs.	Curb and Gutter Improvements		\$40,000	*	Annual	Ongoing
Routine maintenance	0-15 yrs.	Trip Hazard Mitigation/ADA Ramps		\$60,000	*	Annual	Ongoing
Pavement Reconstruction	0-5 yrs.	Reconstruct	700 West 3300-3900 S	\$3,700,000	High	2025	In Progress
Pavement Reconstruction	0-5 yrs.	Reconstruct	Gregson Ave Main-State St	\$1,050,570	High	2025	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	Maxwell Lane 2890 S. 300-400 E	\$1,930,663	Med	2025	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	Robert Ave 300-400 E	\$798,993	Med	2025	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	Carole Cir. 300 E. to End	\$280,703	Med	2025	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	Cordelia Ave 200-300 E	\$856,152	Med	2025	In Design
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Truman Ave Main-State St	\$122,980	High	2025	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Haven Ave 300-400 E	\$99,000	Med	2025	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	400 E 2240-2290 S	\$66,256	Med	2025	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	2400 S Main-West Temple	\$119,720	Med	2025	Planned (in-house)
Pavement Reconstruction	0-5 yrs.	Reconstruct	Burton Ave. Main-West Temple	\$1,090,175	High	2026	
Pavement Reconstruction	0-5 yrs.	Reconstruct	Oakland Ave 100-160 E	\$437,500	High	2026	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	White Place Main-State St.	\$539,000	Med	2026	
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Bank Ave. 100-200 E	\$98,000	Med	2026	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Gregson Ave Main-West Temple	\$106,580	Med	2026	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Garden Ave 100 - 300 E	\$168,000	Med	2026	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	200 E 2940-3020 S	\$66,000	Med	2026	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Baird Ave 100-300 E	\$282,000	Med	2027	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	Helm Ave 100-300 E	\$300,000	Med	2027	Planned (in-house)
Pavement Reconstruction	0-5 yrs.	Reconstruct	Truman Ave 120-300 E	\$1,056,196	Med	2027	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	Georgia Cir. 300-366 E	\$411,140	Med	2027	In Design
Pavement Reconstruction	0-5 yrs.	Reconstruct	300 West 3300 - 3900 S	\$7,553,000	High	2028	STP Grant
Pavement Reconstruction	0-5 yrs.	Reconstruct	3680 S. 200-300 West	\$998,000	Med	2028	In Design
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	3620 S 200-300 W	\$83,040	Med	2028	Planned (in-house)
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	600 West 2100 - 3300 S	\$1,476,000	High	2029	
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	2400 S 800 - 900 W	\$130,152	Med	2029	
Pavement Rehabilitation	0-5 yrs.	Mill and Overlay	2500 S 800 - 900 W	\$124,544	Med	2029	
Pavement Reconstruction	0-5 yrs.	Reconstruct	800 W 2400 - 2600 S	\$1,592,500	Med	2029	
Pavement Reconstruction	5-10 yrs.	Reconstruct	Oakland Ave. 300-400 E	\$682,500	High		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Robert Ave 400-500 E	\$761,250	Med		

Pavement Reconstruction	5-10 yrs.	Reconstruct	Vidas Ave 300-400 E	\$945,000	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Burton Ave 200-300 E	\$945,000	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Panama St 2150 - 2190 S	\$206,150	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Malvern Ave. Main-West Temple	\$1,113,700	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Claybourne Ave Main-State St.	\$1,053,500	High		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Sunset Ave Main-West Temple	\$1,099,000	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Russett Ave. Main-West Temple	\$1,061,900	Med		
Pavement Reconstruction	5-10 yrs.	Reconstruct	Bowers Way Main-West Temple	\$828,800	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	200 E 2100 - 2335 S	\$295,200	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	300 East 2100 - 3300 S	\$1,582,400	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Mansfield Ave 500-700 E	\$175,336	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Springview Dr 600-700 E	\$135,360	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Green St 3115-3190 S	\$94,208	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Robert Ave Main-West Temple	\$87,600	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Louise Ave Main-West Temple	\$81,000	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Oakland Ave 100-200 E	\$76,160	Med		
Pavement Rehabilitation	5-10 yrs.	Mill and Overlay	Beryl Ave 100-300 E	\$252,000	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	Commonwealth Ave. 100-200 W	\$847,000	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	Cordilla Ave Main-State St	\$997,500	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	Claybourne Ave State-300 E	\$1,680,000	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	Whitlock Ave Main-West Temple	\$496,860	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	Crystal Ave Main-West Temple	\$1,106,175	Med		
Pavement Reconstruction	10-15 yrs.	Reconstruct	3030 South 100-200 W	\$777,000	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Garden Ave 500-600 E	\$124,640	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	600 E 2960-3015 S	\$42,676	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Leland Ave 500-700 E	\$247,800	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Plymouth Ave 200-300 W	\$70,000	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Stratford Ave 100-200 W	\$86,188	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Lambourne Ave 300-400 E	\$117,440	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Woodland Ave 400-500 E	\$117,440	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	200 E 2500-2700 S	\$189,076	Med		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	Main Street 2100-3300 S	\$2,134,400	High		
Pavement Rehabilitation	10-15 yrs.	Mill and Overlay	West Temple 3300-3900 S	\$7,544,000	Med		
<b>Total Streets Projects</b>				<b>\$54,451,123.00</b>			

# UTILITY RATE ADJUSTMENTS

Effective July 1, 2025, the following rate adjustments will appear on your next utility bill.

- Sewer fee increase of \$2.00 per unit per month (from \$10 to \$12). A unit equals 1,000 gallons of water used during the winter months of November through April.
- Water fee increase, rates based on tiered water usage. Visit [sslc.gov](http://sslc.gov) to see tier water rate schedule.

*Note: Fee increases only apply to businesses that receive sewer and/or water utility service from the City of South Salt Lake.*

Share Your Feedback

The South Salt Lake City Council will hold a public comment session on a proposed Utility Transportation Fee during the regular Council Meeting on July 23, 2025 at 7 pm at City Hall (220 E Morris Ave).

**IS SOUTH SALT LAKE** [sslc.gov](http://sslc.gov)