

Residential Remodel or Addition Plan Submittal Checklist

Owners can do their own work; however, all work must comply with current Building Codes: 2021 International Building Code, Plumbing, Mechanical Codes and the 2017 National Electrical Code.

SITE PLAN (FOR ADDITIONS)

- ☐ North arrow
- ☐ Lot dimensions all sides
- ☐ Size and location of any easements or right-of-ways
- ☐ Names and locations of all adjacent streets
- ☐ Locations of proposed and existing structures
- ☐ Setback dimensions front, rear, and all sides
- ☐ Outside building dimensions and distances between buildings on building site
- ☐ Driveways, patios, and decks
- ☐ Relative elevations of top of foundation and lot corners
- ☐ Location, type, and elevation of any retaining walls
- ☐ Landscape Plat

FLOOR PLAN OF NEW AREAS

- ☐ Floor plan layout. Indicate uses of all rooms in existing home
- ☐ Basement plan (indicate finished or unfinished)
- ☐ Complete dimensions of all rooms, decks, porches, halls, stairs, cantilevers, bearing wall, and column locations
- ☐ Ceiling heights all levels
- ☐ Sizes and types of doors and windows (showing safety glazing)
- ☐ Fire separation between house and garage (attached garage)
- ☐ Stairway landings, rise, run, handrail, and headroom heights
- ☐ Guardrail height and pattern
- ☐ Building elevations (exterior views and finish materials) North, South, East & West
- ☐ Attic and crawl space ventilation and access

CROSS SECTIONS: drawn SPECIFICALLY for this structure with materials to be used

- ☐ Footing size, depth, and reinforcement
- ☐ Foundation height, thickness, and reinforcement

TRUSS SPECIFICATIONS: (if being used, must be onsite when framing inspection scheduled)

ELECTRICAL DETAILS

- ☐ All light and fan locations
- ☐ GFCI's indicated
- ☐ Smoke detectors including in existing areas
- ☐ Receptacle and switch locations
- ☐ Panels

PLUMBING DETAILS

- ☐ Location of all plumbing fixtures including future fixtures
- ☐ Floor drain, water heater, and clothes washer locations
- ☐ DWV isometric required

MECHANICAL

- ☐ Furnace location and BTU rating
- ☐ Combustion air location and size

MATERIAL LIST

