

## NEW BUSINESS INFORMATION

Copies of the following may be required with your completed application, in addition to nonrefundable fees:

- |  |  |
|--|--|
| <input type="checkbox"/> Lease agreement or Property Owner Affidavit | <input type="checkbox"/> Department of Agriculture approval              |
| <input type="checkbox"/> Business Name Registration or DBA           | <input type="checkbox"/> Mt Olympus Improvement District approval        |
| <input type="checkbox"/> State Sales Tax License                     | <input type="checkbox"/> Motor Vehicle Enforcement Division approval     |
| <input type="checkbox"/> Federal Tax ID Number/EIN                   | <input type="checkbox"/> Department of Alcohol Beverage Services license |
| <input type="checkbox"/> Occupational or Professional license        | <input type="checkbox"/> Federal, state, local background check results  |
| <input type="checkbox"/> SL County Health Department approval        |  |

- **Business Name and State Sales Tax License**  
OneStop Business Registration  
<https://corporations.utah.gov/online-business-registration>  
(801) 530-4849
- **Federal Tax Id Number/ Employer Identification Number (EIN)**  
<https://www.irs.gov/businesses>  
(800) 829-4933
- **Department of Professional Licensing (DOPL)**  
<https://dopl.utah.gov/>  
(801) 530-6628
- **Salt Lake County Health Department**  
<https://slco.org/health/permits/>  
(385) 468-4100
- **Utah Department of Agriculture and Food**  
<https://ag.utah.gov/>  
(801) 982-2200
- **Mt Olympus Improvement District**  
<https://mtoid.org/engineering-inspections/>  
(801) 262-2904
- **Motor Vehicle Enforcement Division (MVED)**  
<https://mved.utah.gov>  
(801) 297-2600
- **Utah Department of Alcoholic Beverage Services (DABS)**  
<https://abs.utah.gov/>  
(801) 977-6800

- **Utah Department of Public Safety – Bureau of Criminal Identification (BCI)**  
[www.bci.utah.gov](http://www.bci.utah.gov)  
(801) 965-4445
- **Federal Background Check**  
<https://www.edo.cjis.gov/#/>  
(304) 625-5590
- **South Salt Lake Police Department**  
<https://sslc.gov/246/Police>  
(801) 412-3600
- **South Salt Lake Chamber of Commerce**  
<https://www.sslchamber.com/>  
(801) 726-0600
- **Unemployment Insurance Employer Information**  
<https://jobs.utah.gov/ui/>  
(801) 526-9235
- **Workers Compensation Insurance**  
<https://laborcommission.utah.gov/divisions/industrial-accidents/employers/employers-guide-to-workers-compensation/>  
(801) 530-6800

## AFTER APPLICATION

Submitting a business license application does not authorize the applicant to conduct business. Conducting business without an approved business license constitutes a Class C Misdemeanor. It is the applicant's responsibility to provide a complete application and obtain all applicable city, county, and/or state code approval requirements. Notice of an incomplete application constitutes a denial of application.

On-site inspections are required prior to any business license being granted. It is the applicant's responsibility to schedule inspections with:

South Salt Lake Building Department

[businesslicense@sslc.gov](mailto:businesslicense@sslc.gov)

(801) 483-6063 – option 3

AND

South Salt Lake Fire Marshal

[firepermits@sslc.gov](mailto:firepermits@sslc.gov)

(801) 483-6043 – option 3

Upon review by the business license official for completeness of application, and a finding by the business license official that: (1) the application is complete; (2) the application complies with ordinances of the City of South Salt Lake; (3) there are no known violations of the laws and ordinances of the City of South Salt Lake, including all conditions of land use approval, the state of Utah, and the United States; and (4) that the business is not delinquent in the payment of any other sum, fee, or fine owed to the City for any reason, the business license official shall issue a business license to the applicant.



**BUSINESS LICENSING**  
200 E Morris Ave, Ste 200  
South Salt Lake, UT 84115  
(801) 483-6063  
[businesslicense@sslc.gov](mailto:businesslicense@sslc.gov)

**THIS APPLICATION IS NOT  
A LICENSE TO  
CONDUCT BUSINESS.**

## MOBILE FOOD SERVICE BUSINESS LICENSE APPLICATION

For food trucks and food trailers operating within the city limits of South Salt Lake.

### SECTION 1: BUSINESS INFORMATION – Please complete all blanks; write N/A if not applicable.

Commissary (Commercial Kitchen) Name: \_\_\_\_\_

Commissary Address: \_\_\_\_\_

Business Name: \_\_\_\_\_

“Doing Business As”: \_\_\_\_\_

(Business Name and DBA must be registered with the Utah Department of Commerce unless it is a personal name.)

Business Contact Name: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Business Email: \_\_\_\_\_

Utah State Sales Tax License Number: \_\_\_\_\_

Federal Tax ID Number/ Employer Identification Number (EIN): \_\_\_\_\_

### SECTION 2: BUSINESS DESCRIPTION – Continue on separate page if more space is needed.

Hours of operation: \_\_\_\_\_ Days of operation: \_\_\_\_\_

### SECTION 3: VERIFICATION OF AUTHORITY

I affirm that: I am an authorized agent of the business for which application is being made, and that the information on this form and on all application materials is both complete and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

### SECTION 4: FEES

License Type	Initial License Fee	Annual License Renewal Fee
Mobile Food Service	\$169.00	\$60.00

OFFICE USE ONLY	DATE RECEIVED	LICENSE FEE	
LICENSE #	RECEIPT #	LICENSE TYPE	
ZONING APPROVAL	DATE	NOTES	
FIRE APPROVAL	DATE	NOTES	



## BUSINESS RESPONSIBLE LIST

PLEASE FILL OUT THE FORM COMPLETELY. THIS WILL ALLOW THE POLICE DEPARTMENT TO CONTACT RESPONSIBLE PARTIES IN CASE OF EMERGENCIES.

BUSINESS NAME		BUSINESS TELEPHONE	
BUSINESS STREET ADDRESS	CITY	STATE	ZIP
BUSINESS OWNER NAME	CELL PHONE	HOME PHONE	

	NAME	CELL PHONE	HOME PHONE
1 <sup>ST</sup>			
2 <sup>ND</sup>			
3 <sup>RD</sup>			
4 <sup>TH</sup>			

NAME	TELEPHONE
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PLEASE INCLUDE ENTRY CODES FOR GATES OR DOORS, OR LOCATIONS OF EMERGENCY KEY BOXES, IF APPLICABLE.

IF YOUR INFORMATION NEEDS TO BE UPDATED, PLEASE SUBMIT A NEW FORM TO:

**SOUTH SALT LAKE POLICE DEPARTMENT  
ATTN: DISPATCH  
220 EAST MORRIS AVENUE, SUITE 200  
SOUTH SALT LAKE, UTAH 84115**