



CITY COUNCIL

MEMBERS:

- LEANNE HUFF
- COREY THOMAS
- SHARLA BYNUM
- PORTIA MILA
- SHANE SIWIK
- NATALIE PINKNEY
- RAY DEWOLFE

220 E MORRIS AVE  
 SUITE 200  
 SOUTH SALT LAKE CITY  
 UTAH  
 84115  
 P 801.483.6027  
 F 801.464.6770  
 TTY: 711  
 SSLC.COM

I, Sharla Bynum, City Council Chair, hereby determine that conducting the City Council meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, The Governor of Utah, the County Health Department and Mayor, and the Mayor of South Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS- CoV-2. Due to the State of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

Dated: April 8, 2021

Signed: \_\_\_\_\_/s/ Sharla Bynum\_\_\_\_\_

**South Salt Lake City Council  
Work Meeting**

Public notice is hereby given that the **South Salt Lake City Council** will hold a Work Meeting on **Wednesday, April 14, 2021** in the City Council Chambers, 220 East Morris Avenue, Suite 200, commencing at **5:30 p.m.**, or as soon thereafter as possible.

Conducting: Sharla Bynum

**MATTERS FOR DISCUSSION:**

- 1. Department Budget Priorities                      Department Directors

Posted April 9, 2021

Those needing auxiliary communicative aids or other services for this meeting should contact Craig Burton at 801-483-6027, giving at least 24 hours' notice.

CITY OF SOUTH SALT LAKE  
CITY COUNCIL WORK MEETING

COUNCIL MEETING

Wednesday April 14, 2020  
5:30 p.m.

CITY OFFICES

220 East Morris Avenue #200  
South Salt Lake, Utah 84115

PRESIDING  
CONDUCTING

Council Chair Sharla Bynum  
Council Chair Sharla Bynum

COUNCIL MEMBERS PRESENT:

Sharla Bynum, Ray deWolfe, LeAnne Huff, Portia Mila, Natalie Pinkney,  
Shane Siwik and Corey Thomas

STAFF PRESENT:

Mayor Cherie Wood  
Josh Collins, City Attorney  
Jack Carruth, Police Chief  
Terry Addison, Fire Chief  
Kyle Kershaw, Finance Director  
Dennis Pay, City Engineer  
Aaron Wiet, Parks and Recreation Director  
Alexandra White, Community Development Director  
Sharen Hauri, Urban Design Director  
Kelli Meranda, Promise South Salt Lake Director  
RuthAnne Oakey-Frost, Assistant City Attorney  
Lisa Forrester, Justice Court Administrator  
Danielle Croyle, Public Information Officer  
Dave Alexander, Streets Division Manager  
Corby Talbot, Stormwater Division Manager  
Jason Taylor, Water Division Manager  
Cody Coggle, Police Sergeant  
BJ Allen, GIS Specialist/IT  
Craig Burton, City Recorder  
Ariel Andrus, Deputy City Recorder

**Matters for Discussion**

1. **Department Budget Priorities.** Every Department head shared their top budget priorities with the Council for this budget.

Recreation Director, Aaron Wiet, said his top budget priority is raises for his staff. His other request is the push for the remodel at the Columbus Center. A lot of seniors in the City are looking forward to getting back to that space.

Council Chair Bynum said she will ask each department head about overtime over the past year and if their department is staffed appropriately.

Mr. Wiet said they have not gone into over time this year and they are staffed appropriately.

The Council asked Mr. Wiet a variety of questions in regards to the adult program funding and participation.

Community Development Director, Alex White, said her biggest ask this budget year is staffing. In working through the General Plan a lot of residents and businesses have asked for more enforcement when it comes to businesses and zoning. Her department doesn't currently have an enforcement position and that would be one area for additional staffing. There is also a need to have additional housing programs in the City and she needs a staff member that could be dedicated to those programs. The third position she needs in her department is more inspectors as they are expecting a lot more large projects to come on board this year and next and she currently doesn't have enough inspectors to deal with all the large projects.

Ms. White said that she does work more than forty hours a week but most staff works forty hours. Some services aren't offered because there is not enough time to offer certain services and not enough staff.

The Council asked Ms. White questions regarding the enforcement staff position.

Storm Water Division Manager, Corby Talbot, said his top priorities are improving the Public Works facility and he would also like to see the creation of a storm water utility fee. His department needs proper funding to maintain the City's storm water system as well as follow regulations that are put on his department by the State.

Mr. Talbot said he would use more staffing to meet all his departments requirements. They don't get overtime all the time but during storm and snow events that is more likely.

Streets Division Manager, Dave Alexander, said his top priorities are investing in the Public Works Facility as that will help the many Public Works divisions. His other ask is \$278,000 in the Capital Improvements fund that will include \$78,000 in roof repairs in the current Public Works facility, \$75,000 for equipment washout, \$25,000 for miscellaneous repairs and \$100,000 for legal and consultant fees for the future Public Works site. He is also in need of an additional staff member on his concrete crew. Lastly, he asked for a raise for all of his staff. He added that most of his staff works forty hours.

City Engineer, Dennis Pay, said the City is long overdue for the creation of the storm water utility fee so he would ask that be a priority of the Council. He also said staffing is a big issue in the City. Inspectors are something that the City is in big need of and he also is in need of a department admin. He added that they try to keep overtime in control but there are some areas that lack because there is not enough time.

Water Division Manager, Jason Taylor, said one priority for his department is the treatment of the 700 East well. The other priority is water meter in point upgrade. He said his department is often on-call so they do get quite a bit of overtime. He gave some estimates on the costs of his projects he listed.

Promise South Salt Lake Director, Kelli Meranda, said her top budget priority for this budget year is funding the salary and benefits of the director position in her department. In the history of the work of Promise key positions have never been funded through City dollars. In 2012 Promise became its own department. The funding of the director position would open up more fundraised dollars for Promise. Funding this position would also allow for two critical functions. One function would be to provide funding to supplement full time positions to keep full time staff that have experience and skills vital to Promise. The other function this funding would open up would be to create a Promise South Salt Lake Communication Director to work alongside the City team to provide more information on the services provided by Promise.

Finance Director, Kyle Kershaw, said the Finance budget resides within the administration budget but he has been in charge of some of the City Hall functions over the years. One thing that needs to be addressed at City Hall is the replacement of the generator. He also added what staffing in the Finance department looks like.

Justice Court Administrator, Lisa Forrester, said normally she doesn't ask for much come budget time but this year she has some staffing needs. She asked her staff what they needed and her staff felt that it would take a lot of stress off of them if they had an additional court clerk to help with their department.

Fleet Division Manager, Scott Mecham, said his top priority would be an additional journey fleet technician. His fleet crew is working overtime on a regular basis. Fleet is support for all other departments so it is important they do well.

IT Division Manager, Scott Turnblom, said IT is a support department for all other departments so there are a lot of areas to cover. The biggest City wide budget request will be to transition from Google apps to Microsoft Office 365. There are big increases in cost from Google and Microsoft has done a good job meeting the requirements the City has for BCI and other related items for law enforcement. The cost of this transition will be about \$105,000. He also added that staffing has been a struggle for IT. IT found a person but that employee has since left due to pay and benefits.

The Council had a lengthy discussion on what can be done to get more qualified candidates for IT. Council Member Siwik suggested raising the pay for the IT position.

Urban Design Director, Sharen Hauri, gave the Council an overview on the Columbus Center remodel and what ideas there are for this space.

Wastewater Division Manager, Tory Laws, said the cleaning of the sewer system is due this year and that is one of his requests. All video inspections are done in house now. The cost of the cleaning is about \$175,000. His other requests are raises for employees as well as upgrades to the Public Works facility.

There was some discussion about benefits and where the City is in the process for this fiscal year.

The meeting adjourned at 7:05 p.m.

  
\_\_\_\_\_  
Sharla Bynum, Council Chair

  
\_\_\_\_\_  
Craig D. Burton, City Recorder